

**MONTHLY MEETING OF THE EFFINGHAM COUNTY BOARD OF
ELECTIONS AND REGISTRATIONS**

August 14, 2023 @ 9:30 A.M.

**Board of Elections & Registration Office
284 GA Highway 119 South, Springfield, GA 31329**

The Board of Elections and Registration held its monthly meeting on August 14, 2023.

PERSONS ATTENDING THE MEETING AND ROLL CALL:

Those present were: Chairman Tommy Allen, Vice Chairman Glenda King, Secretary Rose Harvey, Board Member Ruth Brown, Board Member Bernard Scott, Director Laura Bassett, Assistant Director Krystle McDonald, and Deputy Registrar Dezita Thompson. Also in attendance was: Democratic Party Chairman Tony Chiariello, and George Mack with Fair Count.

CALL TO ORDER:

Chairman Allen called the meeting to order at 9:30 A.M. Board Member Scott led the Invocation and the Pledge was recited. The meeting was properly advertised.

AGENDA APPROVAL:

The Agenda was presented and approved as presented to the Board.

MINUTES APPROVAL:

The Minutes from the July 10, 2023, Board Meeting were presented. Board Member Scott made a motion to approve the Minutes. Secretary Rose seconded the motion. Motion passed.

BOARD AND STAFF SWEARING IN:

Chairman Allen, Secretary Harvey, Board Member Brown, Director Bassett, Assistant Director McDonald, Deputy Registrar Thompson, and Administrative Assistant Gladys Smalls were all sworn in by Clerk of Courts, Jason Bragg.

PUBLIC VOTER REGISTRATION HEARING:

As of Friday, August 11, 2023, this hearing is no longer necessary, as new Voter Registration information was received in the mail from the voter the hearing was to be held for.

OLD BUSINESS:

NONE

NEW BUSINESS:

A. Office Activities

- The Regional Meeting was held at our office on July 25, 2023. There were 29 in attendance. Training topics covered include candidate qualifying, Dominion updates, and DHS CISA

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(Department of Homeland Security Cybersecurity and Infrastructure Security Agency) presentations.

- DHS will perform a physical site assessment of our facility soon, to confirm proper and secure storage of voting equipment. This date is to be determined.
- The Secretary of State's Office will be performing a Voting System Health Check at our facility, to inspect voting equipment and how it is stored. This date is to be determined.
- Assistant Director McDonald will be attending Security Awareness Training in Savannah on August 29, 2023. This training will include various security topics that will be shared with the rest of the office staff.
- Administrative Assistant Gladys Smalls has put together emergency plans for the office relating to bomb threats and active shooters. Office staff will also soon be receiving training for CPR certification, Stop the Bleed, as well as using an AED device (automated external defibrillator).
- Recent polling place changes (Macomber Park to Oak Grove Church of Christ, and Rincon First Christian to Encounter Church) have now been updated on maps, precinct cards have been ordered by Director Bassett, and required posting signs have been ordered and received in preparation for posting them before the November election.
- Rincon will be running their own special election in September, due to a council member resigning. This position will be effective immediately, and fill the rest of the term. The remaining three open seats will be included in the general election in November, and will be effective January 1, 2024.
- NGE and No Contact notices have been mailed out. The SOS Office sent out the NGE notices directly to voters. No Contact notices were sent from the SOS Office to our office, and were mailed out to voters August 10, 2023. So far our office has received approximately 200 No Contact notices back as returned mail.
- Poll Worker training dates have been set for September, and Administrative Assistant Gladys Smalls is working on filling up classes.

B. Polling Place Change – Old Marlow Elementary to Zion

Renovations are now complete at prior polling location Zion Lutheran Church. This was the polling place for 1A before Marlow Learning Center. Zion Lutheran Church has requested to resume being the polling place for 1A. Once finalized, this change will be effective for the Presidential Preference Primary in March 2024.

C. Director Bassett Vacation

Director Bassett will be on vacation, beginning Monday, August 21, 2023 and returning on Tuesday, September 12, 2023. She will still have access to her laptop and will be available via phone and email. Assistant Director McDonald will run the September 11th board meeting while Director Bassett is out of office.

BOARD OR STAFF CONCERNS:

None

PUBLIC COMMENTS:

George Mack with Fair Count asked for an explanation of the process for the No Contact notices that went out to voters. Director Bassett explained this process.

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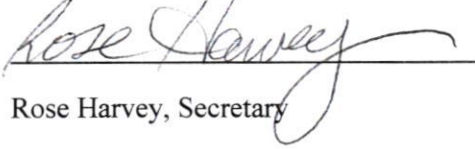
EXECUTIVE SESSION:

None

ADJOURNMENT:

No further business was required. There was no objection to adjournment. The meeting was adjourned at 9:58 a.m. The next board meeting will be scheduled for September 11, 2023 at 9:30 A.M.

Respectfully Submitted:


Rose Harvey, Secretary

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