

1. October 17, 2023 Meeting Agenda

Documents:

[10172023 MEETING AGENDA.PDF](#)



(TENTATIVE) BOARD OF COMMISSIONERS REGULAR MEETING AGENDA  
**Effingham** County  
*Georgia*  
Board of Commissioners

October 17, 2023 – 5:00 PM

Effingham County Administrative Complex  
Meeting Chambers

804 South Laurel Street, Springfield GA 31329

The Georgia Conflict of Interest in Zoning Action Statute (O.C.G.A. §§ 36-67A-1 et seq.) requires disclosure of certain campaign contributions made by applicants for rezoning actions and by opponents of rezoning application. A rezoning applicant or opponent of a rezoning application must disclose contributions or gifts which in aggregate total \$250.00 or more if made within the last two years to a current member of Effingham County Planning Board, Board of Commissioners, or other Effingham County official who will consider the application. The campaign contribution disclosure requirement applies to an opponent of a rezoning application who publishes his or her opposition by appearance before the Planning Board or Board of Commissioners or by any other oral or written communication to a member or members of the Planning Board or Board of Commissioners. Disclosure must be reported to the Board of Commissioners by applicants within ten (10) days after the rezoning application is filed and by opponents at least five (5) days prior to the first hearing by the Planning Board. Any person knowing failing to comply with these requirements shall be guilty of a misdemeanor.

“Individuals with disabilities who require special needs to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities should contact the County Clerk at 912-754-2123 promptly to afford the County time to create reasonable accommodations for those persons.”

**\*\*PLEASE TURN OFF YOUR CELL PHONE**

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### Agenda

Watch us live on our YouTube page:

<https://www.youtube.com/channel/UC9wRzS6f2pHHZG3IgRk3OUQ>

- I. **Call to Order**
- II. **Roll Call**
- III. **Invocation**
- IV. **Pledge to the American Flag**
- V. **Agenda Approval** - Consideration of a resolution to approve the agenda
- VI. **Minutes** - Consideration to approve the October 3, 2023 regular meeting minutes
- VII. **Public Comments** - Comments shall pertain to the agenda items only. Should you wish to make remarks, clearly state your full name into the microphone before commencing to speak
- VIII. **Correspondence** - Documents from this meeting are located in the Clerk's Office and on the Board of Commissioner's website
- IX. **Consent Agenda** - This section shall include all routine items for which there will be no discussion. Should a need arise for a debate, the item can be moved to the appropriate area of the agenda
  1. **[2023-549 Permit]**  
Consideration to approve an Assemblage Permit for DeAnne Gordon to hold a Treat or Treat event on Tuesday, October 31, 2023 from 6pm to 9pm located on Royal Oak Drive **Map# 352A** in the **First District**

2. **[2023-550 Permit]**

Consideration to approve an Assemblage Permit for the Sand Hill Elementary School PTA, to locate food trucks at the adjacent Effingham Recreation Department Ballpark, in support of a Fall Festival located at 295 Stagecoach Avenue **Map# 300 Parcel# 37** in the **First District**

3. **[2023-551 Calendar]**

Consideration to approve the Audit Calendar for FY 2023

**X. Appearance - Reggie Rahn, 5:05 pm**

**XI. Unfinished Business - Contains items held from a previous agenda.**

1. **[2023- 461 Resolution]** *Mark Barnes*

Consideration to approve to correct Resolution# 023-020 to Levy the 2023 taxes

2. **[2023-463 Form]** *Mark Barnes*

Consideration to approve the corrected County Millage Rate Certification Form for Tax Year 2023 (PT-35)

3. **[2023-505 Proclamation]** *Stephanie Johnson*

Consideration to approve a Proclamation celebrating October 20, 2023 as Effingham Bulldogs Champions Day (*postponed from the 10/03/23 meeting*)

4. **[2023-534 Public Hearing]** *Katie Dunnigan*

The Planning Board recommends approving an application by **Eleanor L. Kent** to **rezone** 6.7 acres located at 1091 4th Street Ext. from **AR-1** to **AR-2** to allow for creation of 3 home sites **Map# 319 Parcel# 26** in the **First District** (*this item was postponed 10/3/2023*)

5. **[2023-535 Second Reading]**

Consideration to approve the Second Reading of an application by **Eleanor L. Kent** to **rezone** 6.7 acres located at 1091 4th Street Ext. from **AR-1** to **AR-2** to allow for creation of 3 home sites **Map# 319 Parcel# 26** in the **First District** (*this item was postponed 10/3/2023*)

6. **[2023-542 Public Hearing]** *Katie Dunnigan*

The Planning Board recommends approving an application by **Joao Batista** for a **conditional use** for a **rural business** located at 174 Noel C. Conaway Road. [**Map# 352 Parcel #56**], in the **First District** (*this item was postponed on 10/3/2023*)

7. **[2023-543 Second Reading]**

Consideration to approve the Second Reading of an application by **Joao Batista** for a **conditional use** for a **rural business** located at 174 Noel C. Conaway Road **Map# 352 Parcel #56**, in the **First District**

**XII. New Business**

1. **[2023-552 Proclamation]** *Stephanie Johnson*

Consideration to approve a Proclamation declaring November 5, 2023 as Retired Educators Day in Georgia

2. **[2023-553 Sketch Plan]** *Chelsie Fernald*  
 Consideration to **approve** an application by Wesley Sherrod, P.E. for a Sketch Plan located at 1360 Highway 21 North for "Sperry Storage Facility" zoned B-1 Map# 366 Parcels# 39A, in the **Third District**
3. **[2023-554 Ordinance]** *Steve Candler*  
 Consideration to approve the First Reading to amend **Appendix C - Zoning Ordinance, Article III - Buffers** of the Code of Ordinances
4. **[2023-555 Ordinance]** *Steve Candler*  
 Consideration to approve the First Reading to amend the Code of Ordinances **Appendix C - Zoning Ordinance, Article V - Uses Permitted in Districts, Section 5.1 - AR-1 Agricultural Districts**
5. **[2023-556 Ordinance]** *Steve Candler*  
 Consideration to approve the First Reading of an Ordinance for **Chapter 14 - Buildings and Building Regulations, Article VIII - Unfit Buildings and Property** of the Effingham County Code of Ordinances
6. **[2023-557 Change Order]** *Alison Bruton*  
 Consideration to approve to amend Change Order# 1 to Pond & Company for Baker Park Improvements - Task Order 23-REQ-002
7. **[2023-558 Agreement]** *Alison Bruton*  
 Consideration to approve a Memorandum of Understanding with Effingham County and City of Pooler Fire-Rescue, Training Division
8. **[2023-559 Change Order]** *Alison Bruton*  
 Consideration to approve Change Order# 1 for McWright LLC for Contract 23-ITB-031
9. **[2023-560 Agreement]** *Alison Bruton*  
 Consideration to approve a Scheduled Maintenance Agreement with Southeastern Laundry Equipment Sales for the Effingham County Prison
10. **[2023-561 Policy]** *Sarah Mausolf*  
 Consideration to approve and publish an update to **2.15 Travel, Employment and Board of Commissioners Expenses, Section C. Guidelines - #3 Meals and Miscellaneous - #1 Per Diem Allowance** of the Human Resources Standards of Practice
11. **[2023-562 Policy]** *Sarah Mausolf*  
 Consideration to approve an update to the Human Resources Standards of Practice **3.04-Hours of Work, Section C. - Overtime #9 - Exempt Employees**
12. **[2023-563 Letter]** *Mark Barnes*  
 Consideration to approve an Engagement Letter between the Effingham County Board of Commissioners and Lanier, Deal, Proctor & Bloser for audit services for fiscal year ended June 30, 2023
13. **[2023-564 Resolution]** *Mark Barnes*  
 Consideration to approve Resolution# 023-026 to amend the Fiscal Year 2023 Budget

14. **[2023-565 Contract]** *Mark Barnes*

Consideration to approve to amend the FY 2024 UGA Extension Office Personnel Contract

15. **[2023-566 Annexation]** *Stephanie Johnson*

Consideration to approve a Petition for Annexation as submitted by the City of Springfield for a property located at 1810 GA Hwy 21 South, Map# 410 Parcel# 15

16. **[2023-567 Property]** *Tim Callanan*

Consideration to approve a property exchange between the Board of Commissioners of Effingham County and Kildare Land Company, LLC

**XIII. Reports from Commissioners & Administrative Staff**

**XIV. Executive Session** - Discussion of Personnel, Property and Pending Litigation

**XV. Executive Session Minutes** - Consideration to approve the October 3, 2023 executive session minutes

**XVI. Adjournment**