

EFFINGHAM COUNTY
BOARD OF COMMISSIONERS MEETING
June 21, 2016

The Board of Commissioners of Effingham County, Georgia, Mr. Wendall Kessler, Chairman, Mr. Forrest Floyd – Vice Chair, Mrs. Vera Jones, Mr. Jamie Deloach, Mr. Reginald Loper and Mr. Phil Kieffer met in regular session 5:00 pm on Tuesday, June 21, 2016 in the Commissioners Meeting Room at the Effingham County Administrative Complex.

PERSONS ATTENDING THE MEETING

Mr. Edward Newberry, County Attorney, Mr. Toss Allen – County Administrator, Mrs. Stephanie Johnson – County Clerk, Mrs. Joanna Wright – Finance Director, Mrs. Fiona Charleton – Purchasing Agent, Mr. Kevin Hearn – Interim HR Director, Mr. Clarence Morgan – Recreation Director, Mr. R.C. Barenchik – Zoning Administrator, Mr. Clint Hodges – Fire Chief/ Interim EMA Director, Mr. Jack Garvin, Ms. Mr. Tony Chiariello, Ms. Claudia Collier, Mr. Herbert Warnell, Mr. Wise Batten, Mr. Henry Lewis, Mr. Mitchell Sheppard, Mr. Travis Bazemore and Mr. Alan Zipperer

CALL TO ORDER

Chairman Kessler called the meeting to order. Commissioner Jones arrived at 5:15 pm.

INVOCATION

Chairman Kessler gave the invocation.

PLEDGE TO THE AMERICAN FLAG

Chairman Kessler led the Pledge

AGENDA APPROVAL

Chairman Kessler explained a request has been made to add as New Business# 12- Commissioner Travel. There was some discussion about adding an item for Equipment Purchase for the Public Works Department as New Business# 13.

Commissioner Kieffer made a motion to approve the agenda with the addition of New Business# 12 and # 13. Commissioner Deloach seconded the motion. The motion carried unanimously.

MINUTES

Commissioner Loper made a motion to approve the June 7, 2016 Commission meeting minutes as written. Vice Chairperson Floyd seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Chairman Kessler stated public comment should be limited to agenda items only.

CORRESPONDENCE

Chairman Kessler explained all correspondence and documents from the meeting are located in the Clerk's office and on the Board of Commissioner's website.

CONSENT AGENDA

Commissioner Kieffer made a motion to approve the following Consent Agenda items as noted. Consideration to approve: (1) the Second Reading to amend Article VI, Sections 30-245 and 30-246 of the Official Code of Effingham County. Commissioner Deloach seconded the motion. The motion carried unanimously.

OLD BUSINESS

THE PLANNING BOARD RECOMMENDS DENYING AN APPLICATION BY WISE BATTEN, INC. TO REZONE 124 ACRES FROM AR-1 TO I-1 TO ALLOW FOR A SURFACE MINE LOCATED AT THE INTERSECTION OF BLUE JAY ROAD AND SANDHILL ROAD MAP# 300 PARCEL# 8A IN THE FIRST DISTRICT (01):

Chairman Kessler stated at the last meeting he asked that the parties involved get together for discussion.

Mr. Scott Lewis confirmed the parties have met and have come to an agreement. Mr. Lewis is asked the Board to consider designating the right of way as no parking.

Mr. Travis Bazemore of EMC Engineering approached on behalf of the applicant and confirmed the meeting and the agreement.

Vice Chairperson Floyd made a motion to approve the request with the following stipulations:

1. Lot meets requirements of the I-1 zoning district.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Plat shall be approved by the Health Department and the Zoning Office.
5. Follow all guidelines under Section 3.17 – Excavation, mining and fills of land and/or state/federal jurisdictional waters or wetlands and Section 3.17A – Ponds Construction.
6. Utilize the correct buffers for adjacent properties in Section 3.4 – Buffers
7. A gravel road shall be put in place for 300 feet on the hauling road
8. A fence shall be maintained along the Lewis and Warnell property lines
9. A gate shall be installed along the Right of Way
10. Water trucks shall be used on the hauling road during operating hours.

Commissioner Jones seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE SECOND READING OF AN APPLICATION BY WISE BATTEN, INC. TO REZONE 124 ACRES FROM AR-1 TO I-1 TO ALLOW FOR A SURFACE MINE LOCATED AT THE INTERSECTION OF BLUE JAY ROAD AND SANDHILL ROAD MAP# 300 PARCEL# 8A IN THE FIRST DISTRICT (02):

Vice Chairperson Floyd made a motion to approve the Second Reading of this request with the previously stated stipulations. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT BETWEEN EFFINGHAM COUNTY AND BRYAN COUNTY FOR THE USE OF COUNTY INMATES (03):

County Administrator Allen explained we currently have an agreement which will expire June 30, 2016. There was some cleanup by the attorney but is basically the same agreement. This item was tabled previously because confirmation correspondence had not been received from Bryan County.

Commissioner Loper made a motion to approve the agreement. Vice Chairperson Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH THE CITY OF RINCON FOR THE USE OF INMATES (04):

County Administrator Allen explained this agreement was also tabled awaiting confirmation for continuance from the City of Rincon.

Commissioner Loper made a motion to approve the agreement. Commissioner Kieffer seconded the motion. The motion carried unanimously.

NEW BUSINESS

CONSIDERATION TO APPROVE TO ENTER INTO A NEW LEASE AGREEMENT WITH DOCUQUEST INC FOR COPIERS (01):

Purchasing Agent Charleton explained the County currently has lease agreements in place with DocuQuest, Inc. for copiers. The lease agreements run for 36 months from November 2013 to November 2016. DocuQuest has agreed to a new lease which will replace all of the current copiers with new copiers at no increased rate.

The lease term will run for 39 months rather than 36 as the current lease will be terminated 3 months early. There will be no early termination fee. Staff researched four departments where there is a low volume of copies being made and after speaking with those

departments determined that it would be beneficial for the County to purchase copiers for them at a one-time cost rather than to pay a lease every month.

With the removal of four leases, the purchase of four copiers and the reduction in copies, the projected savings over the course of the 39 month lease would be approximately \$17,000. The lease will run from July 2016 to November 2019 and the lease documents have been reviewed and approved by the County Attorney.

Commissioner Loper made a motion to approve to enter into a new lease agreement with DocuQuest, Inc. for copiers. The agreement runs from June 2016 until September 2019. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A BID AND ISSUE A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW RECREATION COMPLEX (02):

Purchasing Agent Charleton explained the County has been working on developing plans for a new centralized recreation facility since May of 2014. A fifteen year masterplan for our recreational needs as well as schematic design plans for the first phase of the proposed centralized recreation facility have been completed. Construction documents for the first phase of construction are nearing completion. The County has chosen to utilize a construction manager to construct the facility.

A two part request for proposals was issued. Part one requested statements of qualifications which allowed the County to determine the most qualified firms and make a short list. Part two requested the shortlisted firms submit their fee proposals and schedules. The request for proposals was posted in the typical places, 15 vendors attended the mandatory pre-bid meeting. Statements of qualifications were received from six of them; one did not meet the RFP specifications. After review by the committee 2 were asked to proceed with the proposal.

Proposals were received from John E. Lavendar & Associates, Inc. at \$629,000 and R.W. Allen LLC at \$815,602. A contract has been generated for John E. Lavender & Associates, Inc. which will run for 15 months from date of full execution. The contract has been reviewed and approved by the County Attorney.

There was some discussion among the Board and Staff regarding the origin and details of the contract,

Commissioner Deloach made a motion to approve to accept a bid and issue a contract for construction management services for the new recreation complex to John E Lavender and Associates, Inc. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN INMATE MEDICAL AGREEMENT WITH TRANSFORM HEALTH CS TO AUTOMATICALLY RENEW FOR FISCAL YEAR 2017 (03):

Purchasing Agent Charleton explained the Board currently has an agreement in place with TransformHealthCS, Inc. to provide Inmate Medical Services for the Prison and Jail inmates. The term runs from April 1, 2015 to June 30 2016, after which it allows for five automatic annual renewals unless a written nonrenewal notice is issued 30 days prior to the end of each term by either party.

1. The current annual fee for FY16 is \$245,140.00. Per the agreement, there will be no increase for FY17, so the fee will remain at \$245,140.00.

2. At the request of the ECSO, Staff asked TransformHealthCS to quote for additional coverage of 27.5 hours per week at the Jail. A quote of \$77,200.00 was received.

At this time funding is not available to add the additional hours at the Jail, but this will be revisited in January 2017 as there may be funds available once staff has renegotiated the major medical healthcare policy. The contract can be terminated with or without cause by either party with 30 calendar day's written notice. The County Attorney has reviewed and approved the contract.

Vice Chairperson Floyd made a motion to approve to allow the inmate medical contract with TransformHealthCS to renew for 12 months from July 1, 2016 to June 30, 2017 at the annual fee of \$245,140.00. Commissioner Jones seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE ENGAGEMENT LETTER WITH CLIFTON LARSON ALLEN LLP FOR ACA REPORTING (04):

Interim Human Resources Director Hearn explained employers with 50 or more full-time employees (including full-time equivalent employees) in the previous year use Forms 1094-C and 1095-C to report the information required under sections 6055 and 6056 about offers of health coverage and enrollment in health coverage for their employees. Form 1094-C must be used to report to the IRS summary information for each employer and to transmit Forms 1095-C to the IRS. Form 1095-C is used to report information about each employee. In addition, Forms 1094-C and 1095-C are used in determining whether an employer owes a payment under the employer shared responsibility provisions under section 4980H. Form 1095-C is also used in determining the eligibility of employees for the premium tax credit.

CLA is requiring the attached engagement letter (received on 6/8/2016) be signed by the Board prior to their submitting our information to the IRS. The deadline for submission is 6/30/2016.

Commissioner Loper made a motion to approve the engagement letter with Clifton Larson Allen so that they may submit the required 1094-C and 1095-C forms to the IRS by the 6/30/2016 deadline. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) FOR THE USE OF AN INMATE WORK CREW FOR PUBLIC WORKS PROJECTS (05):

Purchasing Agent Charleton explained Georgia Department of Transportation has requested an agreement for the use of an inmate work crew to perform work on public works projects. The Agreement calls for Effingham County to hire a correctional supervisor to supervise the work crew. Georgia Department of Transportation reimburses Effingham County for the cost of employing the correctional supervisor.

Georgia Department of Transportation supplies the ride vehicle and all necessary tools, equipment and supplies, including safety gear and any necessary protective clothing required for the performance of work. The agreement is effective the date it is executed and will expire on June 30, 2017. The agreement may be terminated by either party, for convenience, with 60 days written notice. The agreement has been reviewed and approved by the County Attorney.

Commissioner Jones made a motion to approve the agreement with Georgia Department of Transportation for the use of an inmate work crew from the date of execution through June 30 2017. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A CONTRACT AMENDMENT TO EFFINGHAM ANIMAL HOSPITAL FOR VETERINARY SERVICES FOR EFFINGHAM COUNTY ANIMAL SHELTER (06):

Purchasing Agent Charleton explained in order to standardize a consultation rate for professional services, and to set days for consultation visits, the County maintains a veterinary services contract for the animal shelter. The current contract amendment term is from July 1, 2015 to June 30, 2016, and allows for one additional renewal upon agreement of both parties.

Effingham Animal Hospital agreed to extend providing that the contract terms remain the same. The current contract professional services fee is for two consultation visits a week at

the rate of \$200.00 per visit. The contract amendment runs from July 1, 2016 to June 30, 2017 with the option to renew for an additional one year period provided the services and prices are agreed upon by both parties. The contract amendment has been reviewed and approved by the County Attorney.

Commissioner Loper made a motion to approve to issue a contract amendment to Effingham Animal Hospital for the veterinary services contract to extend for one (1) year from July 1, 2016 to June 30, 2017. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AMENDMENT NO. 3 OF THE LEASE AGREEMENT WITH AIR METHODS CORPORATION (FORMERLY OMNIFLIGHT HELICOPTERS) AND ALLOW AGREEMENT TO AUTOMATICALLY RENEW FOR FISCAL YEAR 2017 (07):

Purchasing Agent Charleton explained the Board entered into a lease agreement with OmniFlight Helicopters in November 2008. The original agreement ran from November 2008 to June 30, 2009, with five automatic one year renewals. At the conclusion of the original term, the agreement allows for an additional five automatic annual renewals (until 2019) unless otherwise cancelled.

Amendment No. 3 has been created as clarification that both parties proceed under Section 1.2(a) of the agreement with regard to renewal terms. All other terms and provisions of the lease remain as written. The lease rate was \$1,250 per month in 2010, and adds 3% each year. The lease agreement includes a fuel surcharge payable to the county of \$0.20 per gallon of fuel delivered.

While Omniflight has been sold or renamed, section 7.7 of the original agreement allows for subletting to the new or surviving entity – Air Methods Corporation. Amendment No. 3 has been reviewed and approved by the County Attorney.

There was a question and brief discussion about the amount of fuel used by Omniflight.

Commissioner Jones made a motion to approve and execute Amendment No.3 to the lease agreement with AirMethods Corporation (AMC) and approval to allow the agreement with AirMethods Corporation (AMC) to automatically renew for the period July1 2016 through June 30 2017. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AMEND THE PURCHASING CARD RESOLUTION, ORDINANCE AND USER AGREEMENT FOR EFFINGHAM COUNTY (08):

County Administrator Allen explained during the 2016 legislative session, the General Assembly adopted HB 949, which changes how constitutional officers may use county issued purchasing cards and credit cards.

Effective July 1, 2016, no constitutional officer or their employees may use a county purchasing or credit card unless they have filed with the Board of Commissioners a policy regarding the use of the county purchasing or credit card; and they sign a user agreement regarding the use of the county purchasing or credit card. The amendment removes Constitutional Officers from the county's adopted Purchasing Card Policy. Each constitutional officer will have to file a purchasing card policy and user agreement with the Board of Commissioners prior to July 1, 2016.

Staff requested the item be tabled until an agreement has been established for constitutional officers.

Commissioner Jones made a motion to table the request until the July 19, 2016 Commission meeting. Vice Chairperson Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE FIRST READING OF AN ORDINANCE TO AMEND ARTICLE, CHAPTER 14 SECTION 14-55 OF THE OFFICIAL CODE OF EFFINGHAM COUNTY (09):

County Administrator Allen explained the Board directed Staff to make revisions to the code related to right of entry of the Building Official. Staff has amended Article I, Section 14-55 (b) of the Official Code of Effingham County to remove those powers from the Building Official.

There was a long discussion among the Board regarding the authority of the Building Official and when he should make an inspection and requirements of the Department of Community Affairs.

Commissioner Kieffer made a motion to table the request until the July 19, 2016 Commission meeting. Commissioner Jones seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE EXTRA WORK AUTHORIZATION NO. 2 WITH CHA FOR AN ENVIRONMENTAL ASSESSMENT TO SUPPORT A LAND AND WATER CONSERVATION FUND GRANT (10):

County Administrator Allen explained in April 1, 2016 we received notification that our Land and Water Conservation Fund grant application scored high enough to be recommended for funding. Since the project was recommended for funding, additional information needed to

be submitted. Part of the information required is the preparation on an Environmental Assessment. As no one on staff has sufficient knowledge to prepare the Environmental Assessment a proposal was requested from the consultant, CHA Sports that is preparing the sports field design. An Environmental Assessment must be prepared and submitted in order to receive the grant funds. The cost is \$9,200.

Commissioner Loper made a motion to approve the Extra Work Authorization No. 2 with CHA for an Environmental Assessment to support a Land and Water Conservation Fund grant. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE DRAW 34 & 35 TO J.E. DUNN D/B/A RIVES E WORRELL FOR THE CONSTRUCTION OF THE SHERIFF'S OFFICE (11):

Finance Director Wright explained a request for final payment was made previously, however, there were so remaining items to be addressed. It appears all items have been addressed less one issue with some glass. Its staff's believe that the Sheriff agrees with releasing the final payment.

County Administrator Allen explained there are some chemicals that cannot be used on glass in a sally port. The glass has been cracked based on the chemicals used. The department believes they were never told to use special products on the glass.

There was a discussion among the Board and Staff regarding specifications.

Commissioner Jones made a motion to approve the draws. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE COMMISSIONER TRAVEL FOR THE COASTAL REGIONAL WATER PLANNING COUNCIL (12):

Chairman Kessler stated Commissioner Loper would like to go up the day before for the council meeting which begins at 9:00 am.

Commissioner Jones made a motion to approve the travel request. Commissioner Kieffer seconded the motion. Commissioner Loper abstained from voting. The motion carried.

CONSIDERATION TO ACCEPT A QUOTE AND APPROVE LEASE ARRANGEMENTS FOR PUBLIC WORKS EQUIPMENT (13):

Purchasing Agent Charleton explained for several months staff has been reviewing items regarding public works equipment. We have aging equipment and evaluations were being done to assess the cost of repairs in comparison to purchase. Currently we have 4 motor graders, two of which are inoperable pending repairs, a cutter head which is non-

repairable and the need for a mini excavator. The recent storms and additional equipment going down have shown a need to replace the equipment sooner than anticipated. Purchasing has gathered quotes on the replacement equipment based upon specifications provided by EOM.

During discussions with the vendors one vendor was willing to trade our existing equipment in against the purchase. A summary of the information obtained by staff regarding the various costs has been provided. Staff is making the board aware of the need. Given the recent weather it has been noted that the equipment is needed at this time in order to prevent further down time within the road department to address the roads.

The total cost is \$999,927.00 with monthly payments of \$4569.87 for 96 months or \$54,838.44 annually. There is a balloon payment of \$340,800.00. The interest rate is 2.98%.

The Board and Staff discussed at length current road conditions, how much equipment to purchase and terms for payment.

Commissioner Jones made a motion to approve the purchase of 4 motor graders, a mini excavator and a cutter head with the maintenance agreement – approximate cost \$999,927.00 plus maintenance of \$32,303.75 annually. This shall be the maximum expenditure. The leases shall be executed by the Chairman upon approval by the County Attorney. Commissioner Deloach seconded the motion. The motion carried unanimously.

PLANNING BOARD

Charles B. Rahn – Public Hearing (01): The Planning Board recommends approving an application by Charles B. Rahn to rezone 3.73 acres located at 176 Seventh Street, Meldrim from AR-1 to AR-2 Map# 330A Parcel# 33G in the First District

Zoning Administrator Barenchik explained the request to rezone the property to subdivide for sale but since the date of the application there have been changes. Because the property is a nonconforming lot as currently zoning the applicant proceeded with the rezoning.

No one was present against the request.

Commissioner Floyd made a motion to approve the request with the following Planning Board and Staff stipulations:

1. Lot meets the requirements of the AR-2 zoning district.
2. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Subdivision plat must be approved by the Health Department and the Zoning Office.

The motion was seconded by Commissioner Loper. The motion carried unanimously.

Charles B. Rahn – Second Reading (02): Consideration to approve the Second Reading of an application by Charles B. Rahn to rezone 3.73 acres located at 176 Seventh Street, Meldrim from AR-1 to AR-2 Map# 330A Parcel# 33G in the First District

Vice Chairperson Floyd made a motion to approve the Second Reading. Commissioner Loper seconded the motion. The motion carried unanimously.

Terry D. Sexton – Public Hearing (03): The Planning Board recommends approving an application by Terry D. Sexton to rezone 4.60 acres located on Highway 17 South from AR-1 & R-1 to AR-2 Map# 352 Parcel# 35 & 36 in the First District

Zoning Administrator Barenchik explained the request is to combine the properties. Staff and Planning Board recommend approval.

No one was present to speak in favor or against the request.

Vice Chairperson Floyd made a motion to approve the request with the following Planning Board and Staff stipulations:

1. Lot meets the requirements of the AR-2 zoning district.
2. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Recombination plat must be approved by the Health Department and the Zoning Office.

Commissioner Jones seconded the motion. The motion carried unanimously.

Terry D. Sexton – Second Reading (04): Consideration to approve the Second Reading of an application by Terry D. Sexton to rezone 4.60 acres located on Highway 17 South from AR-1 & R-1 to AR-2 Map# 352 Parcel# 35 & 36 in the First District

Vice Chairperson Floyd made a motion to approve the Second Reading. Commissioner Deloach seconded the motion. The motion carried unanimously.

John M. Blakely – Public Hearing (05): The Planning Board recommends approving an application by John M. Blakely to rezone 5.55 acres located at 481 Go Kart Road from AR-1 to AR-2 Map# 322 Parcel# 3 in the Fourth District

Zoning Administrator Barenchik explained the request to subdivide is to allow for home sites for his children. Planning Board and Staff recommends approval.

No one was present in favor or against the request.

Commissioner Loper made a motion to approve the request with the following Staff stipulations:

1. Lot meets the requirements of the AR-2 zoning district.
2. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Subdivision plat must be approved by the Health Department and the Zoning Office.

The motion was seconded by Commissioner Kieffer. The motion carried unanimously.

John M. Blakely – Second Reading (06): Consideration to approve the Second Reading of an application by John M. Blakely to rezone 5.55 acres located at 481 Go Kart Road from AR-1 to AR-2 Map# 322 Parcel# 3 in the Fourth District

Commissioner Loper made a motion to approve the Second Reading. Commissioner Deloach seconded the motion. The motion carried unanimously.

Dan & Crystal Mealor – Public Hearing (07): The Planning Board recommends approving an application by Dan & Crystal Mealor to rezone 2.61 acres located on Zettler Road from AR-1 to AR-2 Map# 390 Parcel# 13 in the Fourth District

Zoning Administrator Barenchik explained the request is to subdivide 2.61 acres from a larger parcel of property to allow for a home site.

Mr. Dan Mealor approached in favor of his request. No one approached to oppose the request.

Commissioner Loper made a motion to approve the request with the following Staff stipulations:

1. Lot meets the requirements of the AR-2 zoning district.
2. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Subdivision plat must be approved by the Health Department and the Zoning Office.

Commissioner Jones seconded the motion. The motion carried unanimously.

Dan & Crystal Mealor – Second Reading (08): Consideration to approve the Second Reading of an application by Dan & Crystal Mealor to rezone 2.61 acres located on Zettler Road from AR-1 to AR-2 Map# 390 Parcel# 13 in the Fourth District

Commissioner Loper made a motion to approve the Second Reading. Commissioner Deloach seconded the motion. The motion carried unanimously.

Harold Schwanebeck – Public Hearing (09): The Planning Board recommends approving an application by Harold Schwanebeck to rezone 2.88 acres located at 395 Exley Road South from AR-1 to AR-2 Map# 471A Parcel1F in the Fourth District

Zoning Administrator Barenchik explained the applicant would like to rezone 2.88 acres from a larger parcel to allow for a home site. Planning Board and Staff recommends approval.

No one approached in favor or against the request.

Commissioner Loper made a motion to approve the request with the following Staff stipulations:

1. Lot meets the requirements of the AR-2 zoning district.
2. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
3. All wetland impacts permitted by USACE.
4. Subdivision plat must be approved by the Health Department and the Zoning Office.

Commissioner Kieffer seconded the motion. The motion carried unanimously.

Harold Schwanebeck – Second Reading (10): Consideration to approve the Second Reading of an application by Harold Schwanebeck to rezone 2.88 acres located at 395 Exley Road South from AR-1 to AR-2 Map# 471A Parcel# 1F in the Fourth District

Commissioner Loper made a motion to approve the Second Reading. Commissioner Deloach seconded the motion. The motion carried unanimously.

REPORTS FROM COMMISSIONERS AND ADMINISTRATIVE STAFF

County Administrator Allen discussed the following:

1. **Monthly Fire Report**
 - The monthly fire report for the month of May 2016 has been provided.
2. **Planning and Zoning Training 101**
 - A joint workshop will be held between the Board of Commissioners and the Planning Board on Thursday, July 21, 2016 from 9:00 am until 4:00 pm at the Administrative Complex.
 - The workshop will discuss Community Planning, Roles in the Local Planning Process, Zoning, Legislative and Administrative Decision Making, Rules and regulations and Growth Trends.
3. **ACCG Summer Meetings**
 - ACCG will hold the 2016 Summer Meetings between June 20-24th. Each meeting will run from 10 am-2 pm and will include lunch and there is no cost to attend.
 - Please let the Clerk know if you would like to sign up to attend any of the summer meetings.
 - County Officials will receive three hours of continuing education credit for attending.
 - A list of the summer meeting locations has been provided.
4. **ACCG Lifelong Learning Academy – Leadership Institute**

- ACCG will hold the Leadership Institute August 17-19, 2016 at their office.
 - Registration for the class is \$475.
 - The Leadership Institute is a required course for Core Certification in the ACCG Lifelong Learning Academy.
 - Please let the Clerk know if you would like to attend.
- 5. ACCG Lifelong Learning Academy**
- ACCG, in partnership with the Carl Vinson Institute of Government, is offering a brand new class in the Lifelong Learning Academy on negotiating service delivery agreements.
 - The class counts for six hours in the Intergovernmental Relations Specialty Track.
 - It is being offered at four locations around the state between August 5 and August 30. A schedule is attached.
 - Please let the Clerk know if you would like to attend.
- 6. Weekend Community Service Worker Project**
- The Effingham County Probation Office is set to begin a Weekend Community Service Detail.
 - One of the Probation Officers has agreed to work Tuesday through Saturday to be available to run the Weekend Community Service Detail.
 - To get started, they will borrow a van from the Jail and a trailer from the prison.
 - During times of good weather, the detail will pick up trash from the roadside. During periods of inclement weather, they will clean public restrooms throughout the county, to include the boat landings and baker pond.

EXECUTIVE SESSION MINUTES

Executive session was not held at the June 7, 2016 meeting. There were no minutes to be approved.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

There being no further business, at 7:26 pm, Commissioner Loper made a motion to adjourn the meeting. Commissioner Deloach seconded the motion. The motion carried unanimously.


WENDALL A. KESSLER, CHAIRMAN


STEPHANIE JOHNSON, COUNTY CLERK