

EFFINGHAM COUNTY
BOARD OF COMMISSIONERS MEETING
February 2, 2016

The Board of Commissioners of Effingham County, Georgia, Mr. Wendall Kessler - Chairman, Mr. Forrest Floyd – Vice Chair, Mrs. Vera Jones, Mr. Jamie Deloach, Mr. Reginald Loper and Mr. Phil Kieffer met in regular session 5:00 pm on Tuesday, February 2, 2016 in the Commissioners Meeting Room at the Effingham County Administrative Complex.

PERSONS ATTENDING THE MEETING

Mr. Edward Newberry, County Attorney, Mr. Toss Allen – County Administrator, Mrs. Stephanie Johnson – County Clerk, Mrs. Joanna Wright – Finance Director, Mr. Clint Hodges – Fire Chief, Mrs. Fiona Charleton – Purchasing Agent, Mr. Jack Garvin, Ms. Elaine Spencer, Ms. Gg Rigsby, Mr. Pat Donahue

CALL TO ORDER

Chairman Kessler called the meeting to order.

INVOCATION

Chairman Kessler gave the invocation.

PLEDGE TO THE AMERICAN FLAG

Chairman Kessler led the Pledge to the American Flag.

AGENDA APPROVAL

Commissioner Kieffer made a motion to approve the agenda as presented. Commissioner Loper seconded the motion. The motion carried unanimously.

MINUTES

Commissioner Loper made a motion to approve the January 19, 2016 Commission meeting minutes with a typo under Agenda Approval from "reserve" to "reverse". Vice Chairperson Floyd seconded the motion. The motion carried unanimously.

Vice Chairperson Floyd made a motion to approve the January 24, 2016 Retreat minutes as written. Commissioner Loper seconded the motion. The motion carried unanimously.

PUBLIC COMMENTS

Chairman Kessler stated public comment should be limited to agenda items only.

CORRESPONDENCE

Chairman Kessler explained all correspondence and documents from the meeting are located in the Clerk's office and on the Board of Commissioner's website.

CONSENT AGENDA**CONSIDERATION TO APPROVE CONTINUATION OF THE LICENSE AGREEMENT WITH VERIZON WIRELESS FOR SITE 133745 (RINCON) (01):**

Commissioner Loper made a motion to approve the Consent Agenda. Vice Chairperson Floyd seconded the motion. The motion carried unanimously.

NEW BUSINESS**CONSIDERATION TO APPROVE DOCUMENTS TO SERVE AS FISCAL AGENT FOR THE FAMILY CONNECTION COMMISSION INC (01):**

Finance Director Wright explained each year Effingham County has served as Fiscal Agent for Family Connection. The documents represent the tasks to which the fiscal agent charged.

Commissioner Loper made a motion to approve the request. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE BUDGET CALENDAR FOR FISCAL YEAR ENDING JUNE 30, 2017 (02):

Finance Director Wright explained year a calendar is set to schedule meeting pertaining to the budget. There is one correction to be made in the calendar. There is also the possibility of additional meetings being added.

Commissioner Kieffer made a motion to approve the calendar with the noted date change from April 6 – April 1 to April 16 – May 1. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE FUNDING FOR DRAINAGE IMPROVEMENTS ALONG JOHN GLENN DRIVE IN WESTWOOD SUBDIVISION (03):

County Administrator Allen explained previous conversations directed Staff to go out and perform an assessment on the drainage issues. The ditch and piping network system along John Glenn Drive (on both sides) was surveyed to determine if adequate slope from the high point of the network. Two options are being presented; one involves cutting and patching all driveways above their culverts, removing all existing driveway culverts, filling in ditches and installing continuous 18" RCP on both sides with ditch inlets with 18" pipe and FES at each residential

side ditch. The second involves cutting and patching all driveways above their culverts, removing all existing driveway culverts, installing properly sloped 18" RCP driveway culverts, and re-grading existing ditches for positive drainage.

There was a discussion among the Board and Staff regarding the cost associated with the project.

Commissioner Jones made a motion to table the item until March 1, 2016. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A CONTRACT WITH MICHAEL BAKER INTERNATIONAL TO CONDUCT VALUE ENGINEERING SERVICES FOR EFFINGHAM PARKWAY (04):

County Administrator Allen explained Value Engineering is a project improvement process that is federally mandated for transportation projects over \$50 million. That includes all PE phases, ROW, Construction, and Reimbursable Utility costs. Currently, Effingham Parkway costs total \$51.94 million.

In order for GDOT to comply with their stewardship agreement with FHWA, which is audited every year, they must use prequalified VE Consultants to perform the Study. The consultant is selected by GDOT.

The value engineering study is a 3 ½ day project review following the S.A.V.E. International approved methodology that will result in VE report with recommendations.

Commissioner Loper made a motion to approve the contract with Michael Baker International for Value Engineering Services for Effingham Parkway. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE POSITION OF HUMAN RESOURCES DIRECTOR AS ACCG-IRMA HR HELPLINE LIAISON (05):

County Clerk Johnson explained ACCG has implemented a piece into the ACCG Property & Liability Program (ACCG-IRMA). This service will provide expert legal counsel on employment law at no additional cost to Counties or County-related authorities.

Staff recommends appointing the position of Human Resources Director as the designated liaison for Effingham County.

Commissioner Loper made a motion to approve the position of Human Resources Director (Kevin Hearn) as the designated liaison for Effingham County. Commissioner Deloach seconded the motion. The motion carried unanimously.

REPORTS FROM COMMISSIONERS AND ADMINISTRATIVE STAFF

County Administrator Allen discussed the following:

1. **Animal Shelter**
 - The monthly animal shelter report for the month for January 2016 was provided.
2. **EMS Quarterly Report**
 - The quarterly report for EMS for the last quarter of 2015 was provided.
3. **Board of Assessors Appointments**
 - The Board of Assessors has two appointments that will expire in March.
 - New appointments will need to be made by the Board of Commissioners.
4. **City of Savannah I&D Plant Upgrades**
 - The City of Savannah will be making upgrades to their facility beginning the latter part of January.
 - The upgrades will result in a temporary loss of pressure and will last eight to twelve weeks.
 - Notices were mailed to all surface water costumers in their January bill.
5. **ACCG District Days at The Capitol**
 - District Days at the Capitol are designed to give you an opportunity to spend time with your legislators, attend important committee meetings, get briefed on key issues by the ACCG policy staff and become involved in the legislative process.
 - District 12 will be held on February 17, 2016 from 8:00 am until 12:00 am in the Blue Room, Depot.
 - Three continuing education credits will be awarded for attending.
 - A draft agenda was provided.
6. **Republic Services Quarterly Trash Pickup**
 - Where would the Board like for the next quarterly pickup to be held?
7. **Thank you Letter**
 - A thank you letter from Janis Bevill was received on behalf of the Board.
8. **Groundbreaking Ceremony**
 - Establish a date for the Recreation property
9. **Development Manual**
 - Would the Board like to have workshops with the Developer's or just place on the agenda? Date to be determined.
10. **Goshen Road Railroad Crossing**
 - The repair of the crossing is not up to par. Staff reviewing options for rectifying.

EXECUTIVE SESSION

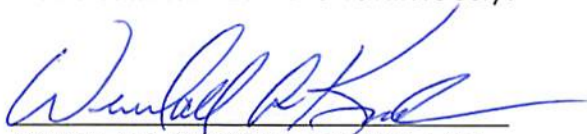
At 5:40 pm, Commissioner Kieffer made a motion to enter in to executive session to discuss Personnel, Property and Pending Litigation. Commissioner Deloach seconded the motion. The motion carried unanimously.

EXECUTIVE SESSION MINUTES

An executive session was not held at the prior Board meeting, therefore there were no executive session minutes to be approved.

ADJOURNMENT

There being no further business, at 6:28 pm, Commissioner Loper made a motion to adjourn the meeting. Commissioner Deloach seconded the motion. The motion carried unanimously.



WENDALL KESSLER, CHAIRMAN



STEPHANIE JOHNSON, COUNTY CLERK