

THE EFFINGHAM COUNTY BOARD OF COMMISSIONERS
WORKSHOP

The Board of Commissioners of Effingham County, Georgia, Mr. Wendall Kessler Chairman, Mr. Steve Mason, Vice Chairman, Mr. Forrest Floyd, Mrs. Vera Jones, Mr. Reginald Loper and Mr. Phil Kieffer met in a Short Term Work Program workshop at 4:00 p.m. on Tuesday, September 10, 2013 in the Commissioners' Meeting Room at the Effingham County Administrative Complex.

PERSONS ATTENDING THE MEETING

Mr. Toss Allen, Interim County Administrator, Stephanie Johnson, Interim County Clerk, Mr. Adam Kobek, Community Relations Director, Mrs. Joanna Wright, Finance Director, Ms. Rushe Hudzinski-Sero, Human Resources Director, Dr. Franklin Goldwire, Mr. Chris Thompson, Mrs. Cheryl Cale, Mr. Michael Cale, Mr. Jack Garvin, Mr. Walter Fail, Mrs. Nettie Fail, Mr. Steve C. Bodifiord, Ms. Gigi Rigsby and Mr. Pat Donahue

CALL TO ORDER

Chairman Kessler called the meeting to order.

Short Term Work Program (01): Community Relations Director Kobek stated the purpose of the STWP is designed as a planning and implementation strategy for the construction, maintenance and renovation of public facilities and infrastructure. It shows the allocation of projected expenditures for capital projects anticipated over the next five budget years.

The STWP is designed to be programmatic and each year's actual budget allocation will dictate timing and funding available for each project. There is no implied guarantee that projects which are included in the STWP will actually be

funded and completed, or in the time and funding years as they appear in the STWP. This document will change over time.

The Short Term Work program includes all sources of revenue, including, SPLOST, state and federal aid, grants (if known), Local Options Sales Tax, and enterprise fund balances.

The STWP is not a part of the Capital Improvements Element, which is a required planning process for the use of impact fees, although many projects do overlap. If impact fees are removed in total, this will not be a relevant factor moving forward.

Originally, items that made the list met the following criteria:

- Any project, facility or equipment with a value of at least \$1,000 and lasting longer than 1 year
- Any project that meets the first criteria, that would benefit from extended life through renovation, replacement, refurbishment, maintenance or expansion
- Any project currently funded in an existing capital improvement or referendum that will not be completed before July 2012
- Any project that would result in the purchase, improvement or development of land

Normal operating items, smaller non-capital items, such as rolling stock are not part of the STWP, they are handled in the operating budgets.

The projects are planned, created and maintained to provide the infrastructure and facilities for the provision of County services, to supply basic infrastructure and support, encourage and shape the direction of development.

The STWP is a tool that will assist with purchasing, planning and implementation strategy, as such it is a vital piece of the annual budget process, as you will recall last year we moved to the project length budgeting. The concept is for the Board to review the list annually, planned for the first meeting in November, for discussion, and annual adoption is planned for January of each year. Last year the STWP was not reviewed and approved and subsequently the projects and values were carried forward from 2011/2012 and included in the most recent budget.

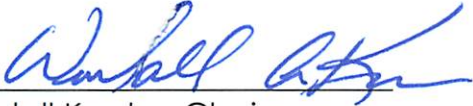
STWP is divided into categories of: Public Buildings, Roads, Water and Sewer, Drainage, Recreation and Technology. Staff would like to review the projects and cost estimates now to gain any insight or direction from the Board of Commissioners in an effort to return to our work of preparing a final draft for the Board's consideration as soon as possible, but at minimum by the November deadline. The figures and details are all very fluid and available for revisions, so please let us know if you have questions or would like to discuss something in more detail.

Community Relations Director Kobek discussed the list of the projects presented to the Board.

The members of the Board agreed to further discussion the Short Term Work Program and Subdivision Roads in another workshop to be held on Tuesday, September 24, 2013 at 3:00 pm.

ADJOURNMENT

At 5:09 p.m., the workshop adjourned.



Wendall Kessler, Chairman



Stephanie Johnson, Interim County Clerk