

**THE EFFINGHAM COUNTY  
COMMISSIONERS' MEETING**

The Board of Commissioners of Effingham County, Georgia, Mr. C. D. Zeigler, Chairman, Mrs. Myra W. Lewis, Vice-Chairperson, Mr. Jeffrey A. Utley, Mrs. Verna H. Phillips, Mr. Reginald S. Loper and Mr. Robert Brantley met in regular session at 8:30 a.m. on Tuesday, June 01, 2010 in the Commissioners' Meeting Room at the Effingham County Administrative Complex.

**PERSONS ATTENDING THE MEETING**

Mr. Eric Gotwalt, Assistant County Attorney, Mr. David Crawley, County Administrator, Mr. Adam Kobek, Project Manager, Mr. George Shaw, Zoning Administrator, Mrs. Joanna Wright, Finance Director, Mrs. Patrice Crawley, County Clerk, Mr. Jason Wells, Mrs. Ruth Lee, Ms. Vickie Brown, Mr. Freddy Long, Mr. Franklin Goldwire, Ms. Sharon Hamilton, Mr. Markus Hamilton, Ms. Lucy Powell, Mr. Delmons White, Ms. Cheryl Goldwire, Ms. Brenda Lovett, Mr. Alan Zipperer, and Mr. Michael Garvin.

**CALL TO ORDER**

Chairman Zeigler called the meeting to order.

**INVOCATION AND PLEDGE TO THE FLAG**

Vice-Chairperson Lewis gave the invocation and led the Pledge to the American Flag.

**AGENDA APPROVAL**

Commissioner Phillips made a motion to approve a Resolution to Approve the Agenda (see minute book page \_\_\_\_). Vice-Chairperson Lewis seconded the motion. The motion carried unanimously.

**CORRESPONDENCE**

Chairman Zeigler reported that each Commissioner has been furnished a copy of all correspondence received and that these are available for all interested persons to review in the County Clerk's office.

**MINUTES**

Vice-Chairperson Lewis made a motion to approve the minutes for the May 11, 2010 Work Shop and May 18, 2010 Board of Commissioners Meeting. Commissioner Loper seconded the motion. The motion carried unanimously.

**PUBLIC COMMENTS**

Chairman Zeigler stated that anyone who wanted to comment on any agenda item may do so when the item is presented.

**CONSENT AGENDA**

Chairman Zeigler read out loud on the below Consent Agenda:

- (1) Errors and releases for Mobile Homes as submitted by the Tax Commissioners;
- (2) Errors and releases for Property Tax as submitted by the Tax Commissioners;
- (3) Second Reading to amend the Zoning Map and parcel 276-16A by Jason Wells for addition to previous stipulations placed on the property located at 680 Murray Hill Road with the stipulation for additional hours of operation limited from 7:00 a.m. to 12:00 p.m.;
- (4) Second Reading to amend the Zoning Map and parcel 313-26 by Laura Swainston to rezone 5 acres from AR-1 to Ar-2 located at 4005 Old Dixie Hwy with the following stipulations
  1. Each lot shall meet the requirements of the AR-2 Zoning District
  2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual
  3. All wetland impacts shall be permitted by the USACE
  4. Subdivision plat shall be approved by the Health Department and the Zoning Office
  5. A sixty foot easement shall be required on the plat and deed showing access to any lot without 100 feet of road frontage;
- (5) Second Reading for a variance for Kerry & Sarah Freeman for a three feet reduction from the rear buffer located at 6162 Highway 21 South Map and Parcel 465-16 with the following stipulations
  1. A variance of three feet shall be allowed from the rear buffer
  2. Additional landscaping to be approved by the zoning administrator shall be required;
- (6) Second Reading to amend the Official Code of Effingham County Appendix C, Article V

Commissioner Loper made a motion to approve the Consent Agenda (see minute book page \_\_\_\_). Commissioner Brantley seconded the motion. The motion carried unanimously.

**NEW BUSINESS**

**AWARD PRESENTATION TO GERALD FRASIER AND ANTHONY BEST FOR SUCCESSFULLY COMPLETING THE DALE CARNEGIE LEADERSHIP FOR MANAGERS COURSE (01):** Human Resources Director Hudzinski-Sero presented Deputy

Warden Brown the awards for Gerald Frasier and Anthony Best who had successfully completed the Dale Carnegie course "Leadership for Managers".

**RETIREMENT PLAN MONTHLY OVERVIEW (02):** Human Resources Director Hudzinski-Sero gave an overview of the 457(b), 401(a), and Defined Benefit Plans from January 1, 2010 to April 30, 2010.

**CONSIDERATION TO APPROVE UPDATED JOB DESCRIPTION FOR DIRECTOR OF PUBLIC WORKS, CIVIL ENGINEER, EQUIPMENT OPERATOR-SENIOR, EQUIPMENT OPERATOR, HEAVY EQUIPMENT OPERATOR, ROAD CONSTRUCTION SUPERVISOR AND ROAD SUPERINTENDENT (03):** Human Resources Director Hudzinski-Sero explained that before the transfer from OMI to the in-house department of Public Works updated job descriptions for Director of Public Works, Civil Engineer, Equipment Operator – Senior, Equipment Operator, Heavy Equipment Operator, Road Construction Supervisor and Road Superintendent need to be approved by the Board of Commissioners.

Commissioners Phillips made a motion to approved updated job descriptions for Director of Public Works, Civil Engineer, Equipment Operator – Senior, Equipment Operator, Heavy Equipment Operator, Road Construction Supervisor and Road Superintendent (see minute book page \_\_\_\_\_).

Commissioner Utley seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE REINSTATING THE FIFTY DOLLAR CHARGE FOR THE FIRST FAILED INSPECTION (04):** Building Official Davis explained that the building department previously charged \$50 for the first failed inspection. In August, 2008, the Board voted to remove the \$50 charge on the first failed inspection from the schedule of fees. Inspectors are making twice the trips resulting in more fuel cost, are being called when a house is not ready for inspection and essentially providing a punch list.

Commissioner Brantley made a motion to approve reinstating the fifty dollar charge for the first failed inspection. Commissioner Loper seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE DELAYING THE COLLECTION OF GENERAL AND SEWER IMPACT FEES UNTIL THE TIME OF THE ROUGH IN INSPECTION (05):** Building

Official Davis explained that the Construction Board of Adjustment and Appeals has requested that the collection of the general impact and sewer impact fees be delayed until the time of the rough in inspection. Currently the impact fee ordinance requires that all fees be paid at the commencement of construction; so an ordinance amendment would be required to make this change. While there is certainly no new impact on parks, there is some impact on roads and public safety at the commencement of construction. The sewer billing is not started until the house is ready for the temporary power of final inspection. The delayed impact fee collection on general impact fees would add administrative and enforcement work for the building department and code enforcement.

Commissioner Brantley made a motion to table the request for delaying the collection of general and sewer impact fees until the time of the rough in inspection until the impact fee study is completed. Chairman Zeigler seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN AGREEMENT WITH GOVERNMENTAL SYSTEMS, INC FOR HARDWARE SUPPORT (06):** Chief Appraiser Bevill explained that Governmental Systems, Inc. (GSI) maintains equipment at the Tax Assessors and Tax Commissioners office. The proposed agreement is for support on this equipment in the form of repair or replacement. This agreement will be in effect through the conversion from GSI to WinGap. The printer support was removed because it is not used. The total cost is \$2,366 which will be shared with the Tax Commissioner.

Commissioner Utley made a motion to approve an agreement with Governmental Systems, Inc. for Hardware support (see minute book page \_\_\_\_). Commissioner Phillips seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A WARRANTY DEED FOR LONESOME OAK PHASE II (07):** County Engineer Liotta explained that Indigo Land Development Co. requested that the County accept ownership and maintenance of the infrastructure, roads and drainage, but not including ponds, for Lonesome Oak Phase II, located off of Courthouse Road. There are 73 lots and 9 houses existing in this phase of the development. Water services are provided by Middle

Georgia Water Company and wastewater is being handled by individual septic tanks.

County Attorney Gotwalt questioned the easements for the right of way.

Commissioner Phillips made a motion to table the Warranty Deed for Lonesome Oak Phase II (see minute book page \_\_). Chairman Zeigler seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN AGREEMENT BETWEEN EFFINGHAM COUNTY AND TRANSFORMHEALTHRX INC. FOR CORRECTIONAL HEALTH SERVICES**

**(08):** Project Manager Kobek explained that the Board of Commissioner has been using TransformHealthRX for inmate medical services for the past several years. The service provides onsite medical treatment and aggressive case management in an effort to keep health care cost at a minimum for County inmates. This is a formal agreement that outlines what services will be provided including medical records management, case management, prescription drug management, and administrative services for both the prison and jail. The annual cost of the contract is \$250,000. The 40 hour onsite weekly coverage will be provided at the prison and jail by LPN with weekly access to a physician.

Commissioner Phillips made a motion to approve an agreement between Effingham County and TransformHealthRx Inc. for correctional health services (see minute book page \_\_\_\_). Commissioner Uteley seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN AGREEMENT WITH COASTAL WORKFORCE INVESTMENT BOARD FOR COMPUTER SERVICES (09):**

Project Manager Kobek explained that the Coastal Workforce Investment Board (CWIB) is a quasi-governmental agency that supports job recruitment, employment assistance, job training and retention skills to the working and unemployed. It also serves as a direct connection with the Department of Labor. The operation is currently operating out of the County Annex. The CWIB request that the Board provide computers, telephones, printers and IT support at the cost of \$344.99 per month.

Commissioner Loper made a motion to approve an agreement with Coastal Workforce Investment Board for computer services (see minute book

page \_\_\_\_). Vice-Chairperson Lewis seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH GEORGIA ENVIRONMENTAL FACILITIES AUTHORITY FOR THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM (10):** Project Manager Kobek explained that the Board of Commissioners partnered with the Board of Education and made application to GEFA for the Energy Efficiency and Conservation Block Grant Program. Funding was requested for the Historic Courthouse Rehabilitation Project lightning retrofit, as well as a photovoltaic solar array for a high school gymnasium, lighting retrofits, and development of the Effingham County Green Team. The amount requested to complete these tasks was \$300,000, which was granted. This grant is non-matching. The County will be acting as fiscal agent for the grant; the Board of Education is responsible for the reporting requirements.

Commissioner Utey made a motion to approve an Intergovernmental Agreement with Georgia Environmental Facilities Authority for the Energy Efficiency and Conservation Block Grant Program (see minute book page \_\_\_\_). Commissioners Brantley seconded the motion. The motion carried unanimously.

**CONSIDERATION TO CANCEL THE JULY 6<sup>TH</sup> BOARD OF COMMISSIONERS MEETING AND TO MOVE ALL BUSINESS TO THE JULY 20<sup>TH</sup> MEETING (11):** County Clerk Crawley explained that in the past the Board has only had one meeting in July due to the Fourth of July holiday.

Commissioner Phillips made a motion to cancel the July 6<sup>th</sup> Board of Commissioners meeting and to move all business to the July 20<sup>th</sup> meeting. Commissioner Loper seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN ASSEMBLAGE PERMIT FOR THE CITY OF RINCON (12):** County Clerk Crawley explained that the City of Rincon has requested for an assemblage permit for June 4<sup>th</sup> at 4:00 p.m. and for June 5<sup>th</sup> at 8:00 a.m. The gathering will be held on Frontage Road at Westwood Heights Subdivision. The event is an effort for the City of Rincon to promote annexation of Westwood Heights. Residents who stop are only expected to be a couple of

persons at a time over a period of several hours, on each of the two days. There will be two tents set up at a short distance away from the immediate Westwood Heights entrance for safety precautions. No food will be served and no solicitation for funds of any kind is planned. Various paper handouts will be available about the City of Rincon and the services that it provides. A police office and a volunteer firefighter are planned to be on hand to offer information as requested, and to assist in ensuring the safety of any residents or other persons who stop to receive information. The City Manager will be on hand and one or more of the Mayor or Council members may opt to attend and be available. Georgia DOT has given the City of Rincon permission for use of the right of way.

Commissioner Phillips made a motion to approve an Assemblage Permit for the City of Rincon with the stipulation that the City of Rincon hire a County Deputy. Commissioner Loper seconded the motion. Chairman Zeigler and Commissioner Brantley opposed the motion. Vice-Chairperson Lewis, Commissioner Phillips, Commissioner Utley, and Commissioner Loper voted in favor of the motion. The motion carried.

**CONSIDERATION TO APPROVE AN AGREEMENT WITH GASBOY FOR THE BACKYARD FUEL PUMPS (13):** County Clerk Crawley explained that Gasboy has been handling the support for the backyard fuel system since 2000. The term of the agreement is one year and can be terminated by Gasboy upon thirty days written notice to Customer or this agreement may be terminated by mutual agreement of both parties.

Commissioner Utley made a motion to approve an agreement with Gasboy for the backyard fuel pumps (see minute book page \_\_\_). Vice-Chairperson Lewis seconded the motion. The motion carried unanimously.

**REPORTS FROM COMMISSIONERS AND ADMINISTRATIVE STAFF:**

County Administrator Crawley discussed the following:

- ◆ Hospital Study
- ◆ Windfield Subdivision
- ◆ Adult and Intern Employment Program
- ◆ Four day workweek
- ◆ Impact Fee Study

Project Manager Kobek discussed the following:

- ◆ Tuckasee King project

**EXECUTIVE SESSION**

At 9:32 a.m., Chairman Zeigler made a motion to go into Executive Session to discuss personnel, property and pending litigation. Vice-Chairperson Lewis seconded the motion. The motion carried unanimously.

County Administrator Crawley and Commissioners discussed personnel, property and pending litigations. (See copy of Chairperson’s affidavit on minute book page number \_\_\_\_\_).

**PUBLIC HEARING**

**10:00 A.M. BUDGET PUBLIC HEARING** – Finance Director Wright gave an overview of the proposed budget.

Ms. Ruth Lee, Ms. Sharon Hamilton, and Ms. Brenda Lovett spoke concerning the proposed budget.

The Public Hearing on the Budget closed at 10:49 a.m.

**EXECUTIVE SESSION**

At 10:49 a.m., Chairman Zeigler made a motion to go into Executive Session to discuss personnel, property and pending litigation. Commissioner Phillips seconded the motion. The motion carried unanimously.

County Administrator Crawley and Commissioners discussed personnel, property and pending litigations. (See copy of Chairperson’s affidavit on minute book page number \_\_\_\_\_).

**COMMITTEE REPORTS CONTINUED**

County Administrator Crawley discussed the following:

- ◆ Hospital Study
- ◆ Amending the Policy of the Board of Commissioners

**ADJOURNMENT**

At 12:06 p.m., Chairman Zeigler made a motion to adjourn the meeting. Vice-Chairperson Lewis seconded the motion. The motion carried unanimously.

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C. D. Zeigler, Chairman

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Patrice R. Crawley, County Clerk