



# Office of the Sheriff Effingham County

## Job Announcement

### Communications Officer

Full Time

Uncertified: \$11.36 per hour

Ceritifed: \$11.94 per hour

The purpose of this classification is to receive incoming telephone calls to the Communications Center and dispatch the appropriate agency to respond to the need for assistance. Work significantly impacts the safety of the general public and the responding agency personnel.

#### Minimum Qualifications:

High school diploma or GED; supplemented by college level course work or vocational training in law enforcement; supplemented by 5 months previous experience and/or training involving emergency communications; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain valid Basic Communication Officer, Emergency Medical Dispatch, Georgia Terminal Operator, and First Responder certifications.

Applications will be accepted until all positions are filled. All resumes **must** be submitted with a completed **Sheriff's Office Application**.

Effingham County is an Equal Opportunity Employer and does not discriminate because of political affiliation, race, color, national origin, sex, age, religious creed or physical disability. Pre-employment requirements are background checks on criminal history, driver's license history and drug screen. Resumes must be accompanied by a County Application.

Applications can be obtained at:

Effingham County Sheriff's Office  
130 First Street Extension  
Springfield, Georgia 31329

Effingham County Board of Commissioners  
Human Resources Office  
601 North Laurel Street  
Springfield, Georgia 31329

[www.effinghamcounty.org/Jobs.aspx](http://www.effinghamcounty.org/Jobs.aspx)