

EFFINGHAM COUNTY

DEVELOPMENT PLAN CHECKLIST

OFFICIAL USE ONLY

Project Name: _____ Project Number: _____

Date Received: _____ Date Reviewed: _____ Reviewed by: _____

The following checklist is designed to inform applicants of the requirements for preparing sketch plans for review by Effingham County. Applicants should check off items to confirm that it is included as part of the submission. **CHECKLIST ITEMS OMITTED CAN RESULT IN THE APPLICATION BEING FOUND INCOMPLETE AND THEREFORE DELAY CONSIDERATION BY THE BOARD.** This checklist must be submitted with the application.

No	Yes	N/A	
(a) Project Information:			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Proposed name of development.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Names, addresses and telephone numbers of owner and applicant.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Name, address and telephone number of person or firm who prepared the plans.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Property Deed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Certification of Owner Consent
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Sidewalks, streets, alleys, driveways, parking areas, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Location map (approximately 1" =100') and north arrow.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Date of preparation and revision dates.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Acreage to be subdivided.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Legal Documents.
(b) Existing Conditions:			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Location of all property lines.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Existing easements, covenants, reservations, and right-of-ways.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Buildings and structures.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Sidewalks, streets, alleys, driveways, parking areas, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Existing utilities including water, sewer, electric, wells and septic tanks.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Natural or man-made watercourses and bodies of water and wetlands.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Limits of floodplain.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Existing topography.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Current zoning district classification and land use.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Level Three Soil Survey (if septic systems are to be used for waste treatment.
(c) Proposed Features:			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Layout of all proposed lots with acreage.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Proposed new sidewalks, streets, alleys, driveways, parking areas, etc (to

			include proposed street/ road names).
			3. Development Phasing Plan.
			4. Proposed zoning and land use.
			5. Buffers
			6. Tree survey of buffer area
			7. Landscape plan for un-vegetated buffer areas
			8. Existing buildings and structures to remain or be removed.
			9. Existing sidewalks, streets, driveways, parking areas, etc., to remain or be removed.
			10. Proposed retention/detention facilities and storm-water master plan.
			11. Wastewater infrastructure master plan (to include reuse infrastructure if proposed).
			12. Water distribution infrastructure master plan.

The undersigned (applicant) (owner), hereby acknowledges that the information contained herein is true and complete to the best of its knowledge.

This ____ day of _____, 20__.

Applicant

Notary

Owner