

Effingham County Health Department

Environmental Health Division

Effingham County Annex Building

P.O. Box 350 (Mailing)

768 Highway 119 South (Street)

Springfield, GA 31329

(912) 754-6850 (Phone)

(912) 754-0078 (Fax)

We are located in the same area as the Springfield Branch of the Live Oak Library, Effingham County Recreation Department and Gym and Clinical Effingham County Health Department. The Annex Building is the white brick building. Please enter on the left hand side of the building (if you are facing the building from the street). The office is located at the second door on the left. The wheelchair accessible entrance is located on the right hand side of the building (if you are facing the building from the street). Proceed down the long hallway towards the double doors. The office is located at the second from last door on the right.

Business Hours

Monday	8:00AM – 12:00PM & 1:00PM – 5:00PM
Tuesday	8:00AM – 12:00PM & 1:00PM – 5:00PM
Wednesday	8:00AM – 12:00PM & 1:00PM – 5:00PM
Thursday	8:00AM – 12:00PM & 1:00PM – 5:00PM
Friday	8:00AM – 12:00PM & 1:00PM – 5:00PM
Saturday	CLOSED
Sunday	CLOSED

Please note our office is closed for lunch from 12:00 PM to 1:00PM.

We are sorry for any inconvenience that this may have caused.

Our office observes all State of Georgia Holidays.

State offices will be closed for the following holidays during 2016

Friday, Jan. 1 — New Year's Day
Monday, Jan. 18 — Martin Luther King, Jr.'s Birthday
Monday, April 25 — State Holiday
Monday, May 30 — Memorial Day
Monday, July 4 — Independence Day
Monday, Sept. 5 — Labor Day
Monday, Oct. 10 — Columbus Day
Friday, Nov. 11 — Veterans Day
Thursday, Nov. 24 — Thanksgiving Day
Friday, Nov. 25 — State Holiday
Monday, Dec. 26 — Christmas Day
Tuesday, Dec. 27 — Washington's Birthday

State offices will be closed for the following holidays during 2017

Monday, Jan. 2 — New Year's Day
Monday, Jan. 16 — Martin Luther King, Jr.'s Birthday
Monday, April 24 — State Holiday
Monday, May 29 — Memorial Day
Tuesday, July 4 — Independence Day
Monday, Sept. 4 — Labor Day
Monday, Oct. 9 — Columbus Day
Friday, Nov. 10 — Veterans Day
Thursday, Nov. 23 — Thanksgiving Day
Friday, Nov. 24 — State Holiday
Monday, Dec. 25 — Christmas Day
Tuesday, Dec. 26 — Washington's Birthday

How to Submit an Application

We make the permitting process flexible. You can email (Effingham.EH@dph.ga.gov), drop off (using the in-house drop box), or hand deliver your completed OSSMS Application and supporting documents for processing.

When submitting applications and supporting documents via email, the subject line should contain the property address. Please see the example below.

- Subject: 802 Highway 119 South, Springfield, GA 31329

Additionally, each supporting document must be attached as a separate PDF files. Please see the example below.

- Completed Application for Building Permit
- Completed OSSMS Permit Application
- Soil Survey
- Site Plan

The drop box is located at the entrance to our office. Place completed applications and supporting documents in the drop box during non-business hours. Items placed in the drop box will be collected daily at 8:00 AM.

Payment Information

The Effingham County Health Department, Environmental Health Division, accepts the following forms of payment. Cash is not accepted. Payments are not accepted over the phone or in the field by staff. All credit card payments must be processed in person. Checks and money orders may be processed in person or via mail. Please be aware certain documents may not be released until payment is received. **DO NOT PLACE PAYMENTS IN DROP BOX.**

Checks
Money Orders

MasterCard
VISA

Processing Times

The Effingham County Health Department, Environmental Health Division, strives to process OSSMS requests within seven (7) to ten (10) business days of receiving a completed application packet. Please note that an application packet is not considered complete until all documentation is provided and is accurate. Failure to provide required documentation and/or submitting incomplete or inaccurate documentation will delay processing times.

Refer to the pages marked Instructions (Page 3 and 4) and Site Plan Handout (Page 14) for specific supporting document requirements.

Completed Application Packets are processed in the order in which they are received.

Please note inclement weather can impact processing times.

Instructions for Submitting an Application

1. Select a service or permitting option from the list below.
2. Complete and submit the On-Site Sewage Management System (OSSMS) Application to the Effingham County Health Department, Environmental Health Division.
3. Submit all required supporting documentation to the Effingham County Health Department, Environmental Health Division.

New Permit for a Residential Onsite Sewage Management System in a Pre-Approved Subdivision with a Valid Level III Soil Survey

(Example: You are building a new stick-built house or placing a manufactured home on a lot in a pre-approved subdivision with a valid Level III Soil Survey without a septic system and need a septic system.)

Type

- Stick Built
- Manufactured Home

Use

- Primary Residence
- Rental Property

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Site Plan
- Payment Due at Pick Up (\$200.00)

New Permit for a Residential Onsite Sewage Management System on an Individual Lot (Example: You are building a new stick-built house or placing a new or used manufactured home on an individual lot without a septic system and need a septic system.)

Type

- Stick Built
- Manufactured Home

Use

- Primary Residence
- Rental Property

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Minimum Level III or Higher Intensity Soil Survey as Required by Site Conditions*
- Site Plan
- Payment Due at Pick Up (\$250.00)

Repair Permit for a Residential Onsite Sewage Management System (Example: The septic system or drainfield in your home needs to be repaired.)

Type

- Stick Built
- Manufactured Home

Use

- Primary Residence
- Rental Property

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Level III Soil Survey* is required if one is not on file.
- Site Plan
- Payment Due at Pick Up (\$200.00)

Individual Well Water Testing for Total Coliform Bacteria and E. coli

Required Items

- OSSMS Permit Application
- Payment Due at Time of Application (\$50.00)

Site Inspection for a Real Estate Transaction Such as Loan Closing for Home Sale or Refinance

Type

- Stick Built
- Manufactured Home

Required Items

- OSSMS Permit Application
- Payment Due at Time of Application (\$75.00)

Site Evaluation of a Residential Onsite Sewage Management System for Mobile Home Relocation

(Example: You are getting a newer manufactured home to replace the one that is already in use. The manufactured home that is there will be removed from the property or you are building a stick built home and the manufactured home that is there will be removed from the property.)

Type

- Stick Built
- Manufactured Home

Use

- Primary Residence
- Rental Property

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Site Plan
- Payment Due at Pick Up (Fee for this service will be determined by the results of the site inspection.)

Site Evaluation of an Existing On-Site Sewage Management System for a Structure Addition to the Property

(Example: You would like to add a bedroom, bathroom or additional space to your current home or you would like to add a structure to your property.)

Type

- Garage
- Pole Barn
- Pool and Decking
- Pool House
- Porch/Deck
- Storage Building
- Other

Indicate Type:

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Soil Survey* may be required if one is not on file. (This will be determined by the inspector after the application has been reviewed.)
- Site Plan
- Payment Due at Pick Up (Fee for this service will be determined by the results of the site inspection.)

New Permit for a Commercial Onsite Sewage Management System

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Minimum Level III or Higher Intensity Soil Survey as Required by Site Conditions*
- Site Plan
- Payment Due at Pick Up (\$300.00)

Repair Permit for a Commercial Onsite Sewage Management System

Required Items

- Completed Application for Building Permit
- OSSMS Permit Application
- Minimum Level III or Higher Intensity Soil Survey as Required by Site Conditions*
- Site Plan
- Payment Due at Pick Up (\$300.00)

* Level III Soil Surveys are the minimum intensity survey that will be accepted. Please be aware on certain sites and in certain conditions, a higher intensity, Level IV Soil Survey, will be required. The Effingham County Health Department, Environmental Health Division, will determine if a Level IV Soil Survey is required. Level IV Soil Surveys will only be accepted if the Department requires it for permitting. The Effingham County Health Department, Environmental Health Division, can provide a list of state certified soil scientists. The Effingham County Health Department, Environmental Health Division is unable to make recommendations. Certified Soil Scientists are independent of The Effingham County Health Department, Environmental Health Division, therefore pricing and payment arrangements are solely between the applicant and the soil scientists.

Applicant Information

Check here if the applicant is the preferred primary contact.

Applicant Company Name:

Applicant Name:

Applicant Street Address:

Applicant City: Applicant State:

Applicant Zip Code: Applicant County:

Applicant Phone: Applicant Alternate Phone:

Applicant Email Address:

Owner Information

Check here if the applicant is the same as the owner.

Check here if the owner is the preferred primary contact.

Owner Company Name:

Owner Name:

Owner Street Address:

Owner City: Owner State:

Owner Zip Code: Owner County:

Owner Phone: Owner Alternate Phone:

Owner Email Address:

Well Water Testing and Existing Site Evaluations for Real Estate Transactions

Payment for Well Water Testing and Existing Site Evaluations for Real Estate Transactions is required at the time of application. Select how you would like to receive the results of the water test or site evaluation. Well water testing is only conducted on individual private wells. Water obtained through a municipal water system (city or county water) or community (EPD Approved) water systems cannot be tested through our office. Testing will only detect the presence or absence of Total Coliform Bacteria and *E. Coli*.

Well Water Testing Samples are collected by staff on Wednesday each week. Completed applications for Well Water Testing and payment must be received by 5:00 PM on Tuesday for testing to occur the on immediately following Wednesday. Applications and payments received after 5:00 PM on Tuesday will be tested the following week on Wednesday. Results are available the following Monday. Please be aware that holidays can delay well water testing.

Results for Well Water Testing and Existing Site Evaluations for Real Estate Transactions are issued on a standardized form. We are unable to accommodate request for letters or additional forms.

Pick Up the Results in Person

Fax the Results

ATTN:

Fax Number:

Email the Results:

Mail the Results

Street Address:

City: State: Zip Code:

Definition of Total Coliform: "Total coliforms are a group of bacteria that are widespread in nature. All members of the total coliform group can occur in human feces, but some can also be present in animal manure, soil, and submerged wood and in other places outside the human body. Thus, the usefulness of total coliforms as an indicator of fecal contamination depends on the extent to which the bacteria species found are fecal and human in origin. For recreational waters, total coliforms are no longer recommended as an indicator. For drinking water, total coliforms are still the standard test because their presence indicates contamination of a water supply by an outside source. "(This information was taken from <http://www.epa.gov/volunteer/stream/vms511.html> on May 9, 2008)

Definition of *E. Coli*: "*E. coli* is a species of fecal coliform bacteria that is specific to fecal material from humans and other warm-blooded animals. EPA recommends *E. coli* as the best indicator of health risk from water contact in recreational waters; some states have changed their water quality standards and are monitoring accordingly." (This information was taken from <http://www.epa.gov/volunteer/stream/vms511.html> on May 9, 2008)

Definition of Absent: The result of the test indicates the absence of bacteria.

Definition of Present: The result of the test indicates the presence of bacteria.

General Information

Does the proposed/existing structure have plumbing?

- No. There is no plumbing in the structure.
 Yes. There is plumbing in the structure.

Number of residences/houses/manufactured homes currently on the property:

- 0 1 2 3 4 5 6 7 8 9 10 other:

Are you applying to use a septic system that has previously been installed?

- No. I am applying for a NEW Onsite Sewage Management System Permit.
 No. There is no plumbing in the structure.
 Yes. I am applying to use a septic system that has previously been installed.

What year or approximate year was the septic system installed?

Has any previous work been completed on the onsite sewage management system?

- No other work has been completed with the existing onsite sewage management system other than the original installation.
 Yes, work has been completed.

What year was the work completed?

What type of work was completed?

Property Information

New PIN: Old Pin:

Lot Number (if applicable): Lot Size:

Subdivision Name (if applicable):

Street Address:

City: State: GA Zip Code:

Directions to Property/Description of Property Location: Individual lots (not in a subdivision) must be clearly marked and the entrance visible from the road with the address marked. Subdivision lots must have the corners clearly staked and be marked with lot number.

Property Information

Is access restricted to the property (i.e. locked gate)?

- No. Access to the property is not restricted.
- Yes. Access to the property is restricted by a locked gate or other means.

Provide lock combination or instructions for entering the property.

Water Supply Type (Our office does not conduct well water testing on Public or Community Water Sources.)

- Public (i.e. County or City Water)
- Community Well (i.e. EPD Approved Well)
- Private (Individual) Well

Is the electricity on at the property?

- No. There is not currently electric service at the property.
- Yes. There is electric service at the property.

Is the property currently occupied?

- No. The property is vacant or undeveloped.
- Yes. The property is occupied.

Are there dogs on the property?

- Unknown

It is the duty of the applicant/homeowner/real estate agent to obtain this information. If you are unsure if dogs are on the property, your paperwork will be placed on hold until you determine if there are dogs present.

- No. I understand if animals are on the property listed above and are not confined it may prevent the completion of my paperwork. Inspectors will not exit the vehicle or enter a property unless all animals are properly confined regardless of ownership.
- Yes.
 - The dogs are confined in an area separate from the septic system.
 - The dogs are **not** confined in an area separate from the septic system.
 - The dogs are indoor dogs.

Are there dogs on the neighboring properties?

- Unknown
- No.
- Yes.
 - The dogs are confined.
 - The dogs are **not** confined.
 - The dogs are indoor dogs.
 - Unknown

Animals that are on the property listed above and are not confined will prevent the completion of your paperwork. Inspectors will not exit the vehicle or enter a property unless all animals are properly confined regardless of ownership. Confine all animals prior to the arrival of inspectors. There is a \$50.00 re-inspection fee if the inspector is unable to complete the inspection. (i.e. Dogs were not confined.) This fee must be paid prior to inspection.

Structure Information

Number of Proposed/Existing Bedrooms in the Structure:

0 1 2 3 4 5 6 7 8 9 10 other:

Number of Proposed/Existing People Living in the Structure:

0 1 2 3 4 5 6 7 8 9 10 other:

Does the proposed/existing structure have toilets and/or urinals?

No. There are no toilets and/or urinals in the structure.

Yes. Indicate the number of toilets and/or urinals in the structure.

1 2 3 4 5 6 7 8 9 10 other:

Does the proposed/existing structure have laundry facilities (i.e. washing machine hook up)?

No. There are no laundry facilities in the structure.

Yes. Indicate the number of washing machines in the structure.

1 2 3 4 5 6 7 8 9 10 other:

Does the proposed/existing structure have showers or bath tubs?

No. There are no showers or bath tubs in the structure.

Yes. Please indicate the number of showers or bath tub in the structure.

1 2 3 4 5 6 7 8 9 10 other:

Does the proposed/existing structure have a kitchen/kitchenette?

No. There is not a kitchen/kitchenette in the structure.

Yes. There is a kitchen/kitchenette in the structure.

Does the proposed/existing structure have a garbage disposal?

No. There is neither a garbage disposal nor wiring for a garbage disposal in the structure.

Yes. There is a garbage disposal or wiring for a garbage disposal in the structure.

Does the proposed/existing structure have a bonus room **with** closet?

No. There is not a bonus room with a closet in the structure.

Yes. There is a bonus room with a closet in the structure.

Does the proposed/existing structure have a bonus room **without** closet?

No. There is not a bonus room without a closet in the structure.

Yes. There is a bonus room without a closet in the structure.

Mother-in-Law Suite

Does the proposed/existing structure have a mother-in-law suite?

No. (Skip remaining questions regarding mother-in-law suite.)

Yes. The structure has a mother-in-law suite.

Number of Bedrooms in the mother-in-law suite?

1 2 3 4 5 6 7 8 9 10 other:

Does the mother-in-law suite have a garbage disposal?

No. There is neither a garbage disposal nor wiring for a garbage disposal in the structure.

Yes. There is a garbage disposal or wiring for a garbage disposal in the structure.

Does the mother-in-law suite have toilets and/or urinals?

No. There are no toilets and/or urinals in the structure.

Yes. Indicate the number of toilets and/or urinals.

1 2 3 4 5 6 7 8 9 10 other:

Does the mother-in-law suite have laundry facilities?

No. There are no laundry facilities in the structure.

Yes. Indicate the number of washing machines in the structure.

1 2 3 4 5 6 7 8 9 10 other:

Does the mother-in-law suite have showers or bath tubs?

No. There are no showers or bath tubs in the structure.

Yes. Please indicate the number of showers or bath tubs.

1 2 3 4 5 6 7 8 9 10 other:

Does the mother-in-law suite have a garbage disposal?

No. There is neither a garbage disposal nor wiring for a garbage disposal in the structure.

Yes. There is a garbage disposal or wiring for a garbage disposal in the structure.

Does the mother-in-law suite have a bonus room **with** closet?

No. There is not a bonus room with a closet in the structure.

Yes. There is a bonus room with a closet in the structure.

Does the mother-in-law suite have a bonus room **without** closet?

No. There is not a bonus room without a closet in the structure.

Yes. There is a bonus room without a closet in the structure.

Commercial Facilities

Is the proposed/existing facility a commercial facility?

No. (Skip remaining questions regarding commercial facilities.)

Yes.

Days Open and Hours of Operation:

<input type="checkbox"/> Monday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Tuesday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Wednesday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Thursday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Friday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Saturday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM
<input type="checkbox"/> Sunday:	Open:	<input type="checkbox"/> AM <input type="checkbox"/> PM	Close:	<input type="checkbox"/> AM <input type="checkbox"/> PM

Will the proposed/existing facility serve meals?

No.

Yes. Indicate the expected number of meals to be served per day.

Number of Employees:

0 1 2 3 4 5 6 7 8 9 10 other:

Number of Parking Spaces:

0 1 2 3 4 5 6 7 8 9 10 other:

What is the maximum occupancy of the structure?

Please be aware, you may be required to submit additional information for commercial facilities.

Consent and Notice Regarding Electronic Signature Agreement

By selecting the "I Accept" check box, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, or in accessing or making any transaction regarding any agreement, acknowledgement, consent terms, disclosures or conditions constitutes your signature (hereafter referred to as "E-Signature"), acceptance and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature or any resulting contract between you and the Effingham County Health Department, Environmental Health Division. You also represent that you are authorized to make application for all persons who own the property listed in this application and that such persons will be bound by the terms of this application. You further agree that each use of your E-Signature in obtaining a OSSMS Permit constitutes your agreement to be bound by the terms and conditions of the Effingham County Health Department, Environmental Health Division, as they exist on the date of your E-Signature.

I Accept.

Electronic Signature

Date

Signature Page

Animals that are on the property listed above and are not confined will prevent the completion of your paperwork. Inspectors will not exit the vehicle or enter a property unless all animals are properly confined regardless of ownership. Confine all animals prior to the arrival of inspectors.

Your initials indicate that you have read the above statement.

There is a \$50.00 re-inspection fee if the inspector is unable to complete the inspection. (i.e. Dogs were not confined or the inspector is unable to access gated or locked property.) This fee must be paid prior to inspection.

Your initials indicate that you have read the above statement.

The septic tank must be staked out prior to the arrival of the inspector. (i.e. Mark the 4 corners of the septic tank. You are not required to uncover the septic tank.)

Your initials indicate that you have read the above statement.

New construction, additions to existing structures and mobile and modular homes must have the corners of the proposed construction staked out prior to the arrival of the inspector. There is a \$50.00 re-inspection fee if the inspector is unable to complete the inspection. This fee must be paid prior to inspection.

Your initials indicate that you have read the above statement.

Site plans that do not meet the requirements outlined on the "Site Plan Instructions" Handout will be returned for re-submission. Your paperwork will be placed on "HOLD" until all the required documentation is received.

Your initials indicate that you have read the above statement.

Applications are not considered complete until all the required documentation is submitted. Failure to provide the documentation will delay the processing of your paperwork. This may include site plans, water records and soil surveys. Your paperwork will be placed on "HOLD" until all the required documentation is received.

Your initials indicate that you have read the above statement.

Subdivision lots must have the corners clearly staked and be marked with lot number. There is a \$50.00 re-inspection fee if the inspector is unable to complete the inspection. This fee must be paid prior to re-inspection.

Your initials indicate that you have read the above statement.

Individual lots (not in a subdivision) must be clearly marked and the entrance to the property visible from the road with the address marked. There is a \$50.00 re-inspection fee if the inspector is unable to complete the inspection. This fee must be paid prior to re-inspection.

Your initials indicate that you have read the above statement.

Permits are issued based upon site plans submitted at the time of application. Any deviation from the approved site plan may void your onsite sewage management permit or require submission of additional paperwork.

Your initials indicate that you have read the above statement.

There must be an unobstructed area on each lot for installation of an approved on-site sewage management system and an area equal in size for a conventional system or larger area, as appropriate, for an approved replacement system; this will include sufficient area for necessary site modifications for installation of both the initial system and a replacement system. All future modifications to this site will require a site plan drawn to scale showing all existing structures including all components of the existing septic system, proposed replacement area of equal size and proposed structural additional to the property. Based on a review of the site plan and proposed changes, approval may be granted, however, *this is NOT guaranteed.*

Your initials indicate that you have read the above statement.

Individual wells, regardless of use, are not to be placed on lots where final approval for the lot or subdivision was granted in part due to use of an approved public or community water system (i.e. EPD approved well). If an individual well is placed on a lot that was approved in part due to use of an approved public or community system, the onsite sewage management permit and approval is void.

Your initials indicate that you have read the above statement.

I hereby apply for a construction permit to install or utilize an onsite sewage management system and agree that the system will be installed and/or conform to the requirements of the Rules of the Georgia Division of Public Health, Chapter 511-3-1. The initials above and signature below indicate you have read and understand the statements above and all submitted information is true.

Your initials indicate that you have read the above statement.

Electronic Signature

Date

Site Plan Instructions

A detailed site plan must be submitted for application approval. Site plans must be accurate and drawn to scale using 8.5" X 11" paper.

We recommend making a copy of either the plat or map from your soil report to complete the site plan. Use the scale found on these documents to complete the site plan. Please note that simply submitting a soil map will not be sufficient for the site plan. The site plan must include the items listed below.

A scale of 1 inch to 20 feet may be utilized for lots 1 acre or less. For lots greater than 1 acre, a scale of 1:50 or more may be used.

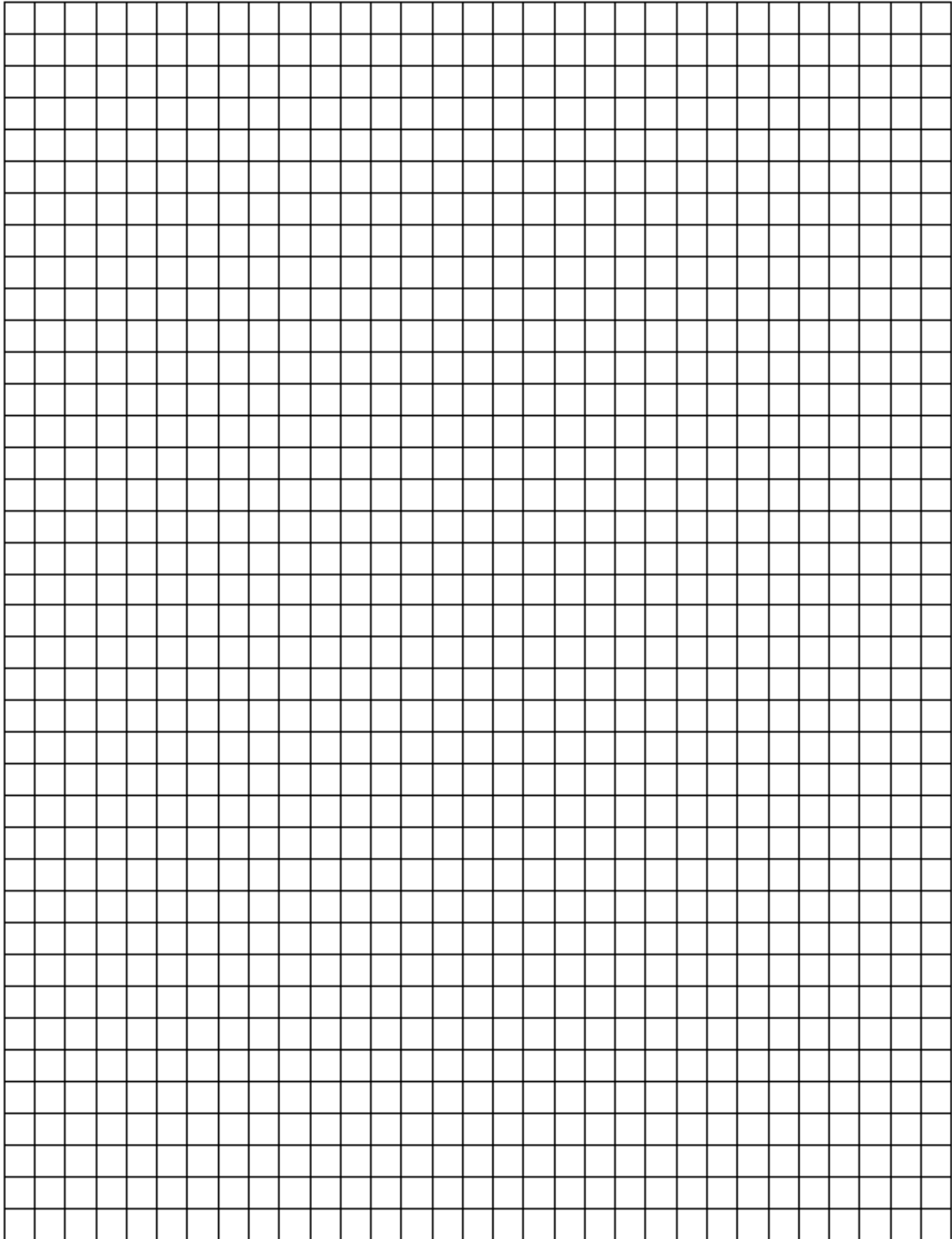
Graph paper has been provided for your convenience on page 15. You are not required to use it.

Your Site Plan Must Contain the Following Information:

- Indicate the scale used.
- Lot/Parcel Boundaries and Dimensions
- Street Name and Location in Relation to Lot/Parcel.
- Proposed Building Locations and Dimensions.
- Proposed Plumbing Stub Out.
- Proposed Primary Drainfield, Septic Tank(s) and Pump Tank(s) Location and Dimensions. (5000 Continuous Square Feet)
- Proposed Secondary Drainfield, Septic Tank(s) and Pump Tank(s) Location and Dimensions. (5000 Continuous Square Feet)
- Existing Building Locations and Dimensions.
- Existing Plumbing Stub Out.
- Existing Drainfield, Septic Tank(s) and Pump Tank(s) Location and Dimensions.
- Other Existing Structures. These include but are not limited to deck(s), swimming pool(s), shed(s) and fence(s).
- Well Location or Proposed Location. (If applicable.)
- 100' Beyond Property Line Showing Well Locations on Adjacent Properties.
- Driveway, Patio, Sidewalk or Other Paved Surfaces.
- Underground Utilities.

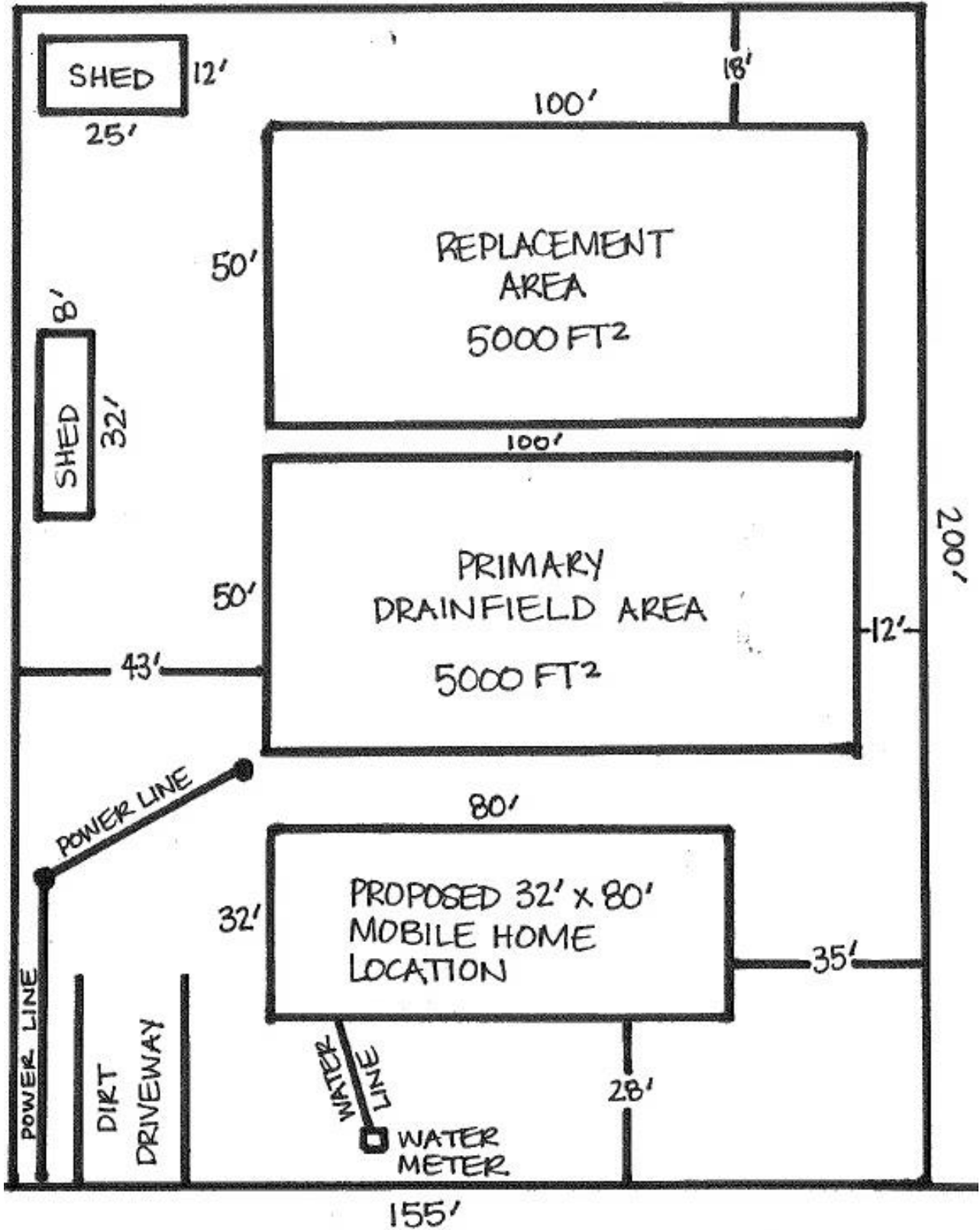
Be sure to include all of the above information. Failure to include all of the above information may delay the processing of your paperwork.

See the sample site plan on Page 17.



Sample Site Plan

SCALE 1" = 25'



ROAD NAME