

**EFFINGHAM COUNTY  
BOARD OF COMMISSIONERS MEETING**

*July 17, 2018*

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The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt- Chairman, Mr. Forrest Floyd, Mrs. Vera Jones, Mr. Jamie Deloach, Mr. Reginald Loper – Vice Chairman and Mr. Phil Kieffer met in regular meeting 5:00 pm on Tuesday, July 17, 2018 in the Commissioners Meeting Room at the Effingham County Administrative Complex.

**PERSONS ATTENDING THE MEETING**

Mr. Steve Davis – County Administrator, Mr. Edward Newberry - County Attorney, Ms. Stephanie Johnson – County Clerk, Mrs. Vicki Dunn – HR Director, Mr. Clint Hodges – Fire/EMA Director, Mrs. Fiona Charleton – Purchasing Agent, Mrs. Janis Bevill – Tax Appraiser, Mrs. Christy Carpenter – Interim Finance Director , Ms. Jennifer Keyes, Mr. Tony Chiariello, Mr. Jack Garvin, Ms. Kristen Achtziger, Ms. Cherie Mozak, Verdi R. Castro, David & Joyce Lockard, Frank & Gail Smith, Mr. Ben Smith, Mr. Andrew Landram and Mr. Woody Bagley

**I - CALL TO ORDER**

Chairman Corbitt called the meeting to order at 5:00 pm.

**II - INVOCATION**

Chairman Corbitt gave the invocation.

**III - PLEDGE TO THE AMERICAN FLAG**

The Pledge was sounded in unison.

**IV - AGENDA APPROVAL**

County Clerk Johnson requested to remove Old Business# 1 “Consideration to approve to amend the Pcard Policy and Procedures of Effingham County and to table New Business# 6 “ Consideration to approve Amendment# 1 (Renewal and Adjustments) with EOM Operations for Public Works, Water and Sewer, WWTP and Vehicle Maintenance Services” to the August 7, 2018 Commission meeting.

Commissioner Deloach made a motion to approve the agenda with the noted changes. Vice Chairperson Loper seconded the motion. The motion carried unanimously.

**V – MINUTES**

Commissioner Kieffer made a motion to approve the July 17, 2018 Commission meeting minutes. Commissioner Floyd seconded the motion. The motion carried unanimously.

**VI - PUBLIC COMMENTS**

Chairman Corbitt stated public comment should be limited to agenda items only.

**VII - CORRESPONDENCE**

Chairman Corbitt explained all correspondence and documents from the meeting are located in the Clerk's office and on the Board of Commissioner's website.

**VIII – APPEARANCE – Nathan Bagley, 5:15 pm**

Mr. Nathan (Woody) Bagley appeared to discuss proposing a cul-de-sac be designed at Forest Haven Drive at the construction of the Effingham Parkway. A petition supporting the proposal was signed by all residents except two (2) property owners.

Ms. Cheri Mozak stood opposed to putting a cul-de-sac.

The Board discussed looking at the engineering designs and review feasibility of putting in a cul-de-sac.

Mr. Todd Long with Moreland Altobelli stated there would be additional cost for the cul-de-sac design and in addition there would be some time delay. The project is currently scheduled to be awarded in April 2019.

**IX - MILLAGE – PUBLIC HEARING (7:00 PM)**

Chairman Corbitt closed the regular meeting.

Chairman Corbitt opened the 3<sup>rd</sup> Public Hearing for the Millage at 7:13 pm. Chairman Corbitt outlined the Resolution to Levy taxes.

There were no comments from the public.

The public hearing was closed at 7:14 pm. The Chairman entered back into regular session.

**X – CONSENT AGENDA**

Vice Chairman Loper made a motion to approve the following Consent Agenda items: **(1)** Consideration to approve to renew the Agreement for Lodging Excise Tax Distribution with the Effingham County Chamber of Commerce **(2)** Consideration to approve to renew the Agreement with the City of Rincon for the use of an inmate work detail for an additional twelve (12) month period. Commissioner Kieffer seconded the motion. The motion carried unanimously.

**XI – OLD BUSINESS**

**CONSIDERATION TO APPROVE TO AMEND THE PCARD POLICY AND PROCEDURES OF EFFINGHAM COUNTY (01):**

This item was removed at the agenda approval.

**XII– NEW BUSINESS**

**CONSIDERATION TO APPROVE TO RENEW A CONTRACT WITH TRAYLOR BUSINESS SERVICES, INC. FOR VERIFICATION SERVICES (01):**

Tax Appraiser Bevill explained the contract is a continuation of audit verification services provided by Traylor Business Services. There were twenty (20) accounts audited for the 2018 tax year.

Vice Chairman Loper made a motion to approve the contract with Traylor Business Services, Inc. Commissioner Deloach seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A CONTRACT WITH GLOBAL TEL\*LINK FOR PRISON INMATE TELEPHONE AND VIDEO VISITATION SERVICES (02):**

Purchasing Agent Charleton explained the County issued a notice of termination letter (due to default) to the current service provider - Lattice Incorporated – at their meeting on June 19, 2018. The contract with Lattice, Inc. will end on July 30, 2018.

Staff reached out to two companies who offer correctional phone and video visitation services, Global Tel\*Link and Encartele. Encartele offers a higher commission, but the call costs will increase.

Global Tel\*Link offers lower commission, but the call costs (other than international) remain the same. Staff determined that it is more beneficial overall to keep the call costs the same and receive less commission.

The term of the agreement is five (5) years, from August 1, 2018 to July 31 2023, with two (2) additional annual renewals. The agreement can be terminated by either party with 30 days written notice.

Vice Chairman Loper made a motion to approve to issue a contract to Global Tel\*Link for prison Inmate Telephone and Video Visitation Services, and approval for the Chairman to execute the contract once it has been finalized and approved by the County Attorney. Commissioner Floyd seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE THE PURCHASE OF RADIOS FOR FIRE, EMS AND EMA AND APPROVE AN AGREEMENT WITH MOTOROLA SOLUTIONS (03):**

Purchasing Agent Charleton explained nearly all of the radios used were purchased approximately 12-13 years ago. These radios have been extremely rugged and endured 24/7 usage, but have reached the end of their service lifespan. New radios will have a lifespan of at least 10 years.

Purchasing each agency/department's radios in bulk produces collective cost savings. The proposed total is included within the currently adopted FY 2019 Budget. This order represents a 37% cost savings over list prices. State contract lists radios at a 25% off list rate. As Effingham County is a SEGARRN member, an additional 10% off of list rate is applied. Due to the bulk purchase, an additional 2% reduction has also been applied by Motorola Solutions. All new radios will be APX models, which are expected to be supported until at least 2030.

Commissioner Jones made a motion to approve to purchase new radios for Fire, EMS and EMA. Commissioner Kieffer seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A SEPARATION AGREEMENT BETWEEN EFFINGHAM COUNTY BOARD OF COMMISSIONERS AND THOMAS KILMARTIN (04):**

County Administrator Davis explained Mr. Kilmartin resigned on June 22, 2018. A separation agreement was drafted and has been signed by Mr. Kilmartin.

There was some discussion among the Board and Staff regarding the need for the separation agreement.

Commissioner Jones made a motion to approve the separation agreement. Commissioner Floyd seconded the motion. Vice Chairman Loper opposed the motion. The motion carried on a voted favored by Commissioners Floyd, Jones, Deloach and Kieffer.

**CONSIDERATION TO APPROVE AN AMENDED RESOLUTION ON FIRE FEES (05):**

Chairman Corbitt explained the amended fire fees came out of a previous board meeting discussion led by Commissioner Kieffer. The fees have been revised as discussed by the Board.

Commissioner Deloach made a motion to approve to adopt amended commercial fees and industrial cap. Vice Chairman Loper seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AMENDMENT# 1 (RENEWAL AND ADJUSTMENTS) WITH EOM OPERATIONS FOR PUBLIC WORKS, WATER AND SEWER, WWTP AND VEHICLE MAINTENANCE SERVICES (06):**

This item was tabled at agenda approval to the August 7, 2018 Commission meeting.

**CONSIDERATION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN BULLOCH, EFFINGHAM, JENKINS AND SCREVEN COUNTIES FOR THE PURPOSE OF ADMINISTRATION OF THE DRUG/MENTAL HEALTH COURTS OF THE OGEECHEE JUDICIAL CIRCUIT (07):**

County Administrator Davis explained there is a state grant supporting this drug court agreement. The intent is to allow for mental health rehabilitation. The overall program cost is approximately \$ 180,000. The grant will cover ninety percent (90%) and the four counties will divide the remaining expense. Effingham County's portion will be \$7,036.21; however, the request is for \$10,000 to account for possible administrative expenditures.

Vice Chairman Loper made a motion to approve the agreement. Commissioner Kieffer seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A SETTLEMENT PAYMENT TO LERA W. HODGES FOR VETERINARY SERVICES AT GUYTON ANIMAL HOSPITAL (08):**

County Attorney Newberry explained the request is related to an incident that occurred on February 16, 2018 when a County Deputy went to serve civil papers at the Hodges residence. A sign was posted warning dog on property. The dog pursued the deputy who in turn tased the animal. Injury was sustained to the dog's eye which required treatment.

Payment for the hospital bill amounts to \$1,315.23 and reimbursement to Ms. Hodges in the amount of \$160.00 for a total of \$1475.23. A release will be signed by Ms. Hodges.

Commissioner Deloach made a motion to approve the payment as submitted. Vice Chairman Loper seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE COMMISSIONER TRAVEL FOR ACCG EVENTS (09):**

County Clerk Johnson explained the travel being for the ACCG Mental Health Summit being held August 1, 2018. Material for all travel to be approved is within the packet information.

Commissioner Jones made a motion to approve the travel. Commissioner Deloach seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A RESOLUTION TO LEVY THE 2018 TAXES (10):**

Commissioner Deloach made a motion to table New Business item numbers 10,11 and 12 to the August 7, 2018 Commission Meeting. Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE THE COUNTY MILLAGE RATE CERTIFICATION FORM FOR TAX YEAR 2018 (PT-35) (11):**

This item was tabled to the August 7, 2018 Commission meeting.

**CONSIDERATION TO APPROVE THE COMPUTATION OF MILLAGE RATE ROLLBACK FORM FOR TAX YEAR 2017 (PT-32) (12):**

This item was tabled to the August 7, 2018 Commission meeting.

**XI – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS**

County Administrator Davis discussed the following:

- Guyton Fire Agreement, council voted to terminate
- Reddick Stadium complete, grand opening July 21<sup>st</sup> at 10 AM
- Hwy 17 & Bluejay Rd Roundabout roads closed thru weekend for construction
- Bluejay Water main Ext. project begins week of July 23<sup>rd</sup>
- Zoning Administrator to start in August
- Public Wi-Fi has been installed at the Clarence E. Morgan Complex

- Meetings held with vendors for Online Payment Solutions
- Assistant Recreation Director Interviews began July 17<sup>th</sup>

County Clerk Johnson discussed the following:

- EMS Quarterly Update for April – June
- ACCG Mental Health Summit, August 1<sup>st</sup> in Macon
- EOM May & June Monthly Reports
- ACCG Legislative Leadership Conference to be held October 10-12 at Jekyll Island

Human Resources Director Dunn discussed the following:

- Health & Wellness Fair, August 8<sup>th</sup>
- Employability clients on staff at Admin Complex
- 24/7 gym offering discount memberships for county employees
- Top Health Newsletter

Commissioner Floyd discussed the following:

- Received a request for double stripping near Cypress Lakes on Old River Road

**XII – EXECUTIVE SESSION**

At 6:36 pm, Commissioner Kieffer made to go into executive session to discuss Personnel, Property and Pending Litigation. Commissioner Deloach seconded the motion. The motion carried unanimously.

**RECONVENE**

At 7:15 pm, Commissioner Deloach made a motion to go back into regular session. Commissioner Jones seconded the motion. The motion carried unanimously.

**XIII - EXECUTIVE SESSION MINUTES**

Commissioner Deloach made a motion to approve the June 19, 2018 executive session minutes as presented. Vice Chairman Loper seconded the motion. The motion carried unanimously.

**XIV – PLANNING BOARD**

Commissioner Kieffer was not present for the Planning Board presentment items; returned the panel at 6:16 pm.

**William Rushing – Public Hearing (01):** The Planning Board recommends approving an application by William Rushing to rezone 0.14 acres out of 13.07 acres located at 750 Nease Road from AR-1 to AR-2 to recombine with an adjacent property Map# 375 Parcel# 38 in the First District

County Clerk Johnson explained the applicant would like to subdivide to combine with an existing parcel of property. Staff and Planning Board recommend approval.

Mr. Edward Nease, the seller of the property stated the applicant needs additional property to widen his driveway.

No was present against the request.

Commissioner Floyd made a motion to approve the request with the following Planning Board and Staff recommendations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Vice Chairman Loper seconded the motion. The motion carried unanimously.

**William Rushing – Second Reading (02):** Consideration to approve the Second Reading of an application by William Rushing to rezone 0.14 acres out of 13.07 acres located at 750 Nease Road from AR-1 to AR-2 to recombine with an adjacent property Map# 375 Parcel# 38 in the First District

Commissioner Floyd made a motion to approve the Second Reading. Vice Chairman Loper seconded the motion. The motion carried unanimously.

**Joseph A. Burns – Public Hearing (03):** The Planning Board recommends approving an application by Joseph A. Burns to rezone 4.18 acres located at 989 Pitts Road from AR-1 to AR-2 Map# 243 Parcel# 18 in the Third District

County Clerk Johnson explained this parcel is being subdivided to allow for a home site. Staff and Planning Board recommend approval to subdivide 4.18 acres out of 11.71 acres.

No one was present in favor or against the request.

Commissioner Deloach made a motion to approve the request with the following Planning Board and Staff recommendations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Vice Chairman Loper seconded the motion. The motion carried unanimously.

**Joseph A. Burns – Second Reading (04):** Consideration to approve the Second Reading of an application by Joseph A. Burns to rezone 4.18 acres located at 989 Pitts Road from AR-1 to AR-2 Map# 243 Parcel# 18 in the Third District

Commissioner Deloach made a motion to approve the Second Reading. Vice Chairman Loper seconded the motion. The motion carried unanimously.

**Andrew Landrum – Public Hearing (05):** The Planning Board recommends approving an application by Andrew Landrum to rezone 4.01 acres out of 9.70 acres located at 147 Ardmore Oaky Road from AR-1 to AR-2 Map# 263 Parcel# 12 in the Third District

County Clerk Johnson explained the parcel will be subdivided for a single family residential home site. Staff and Planning recommend approval.

Mr. Andrew Landrum approached the board to support his application. No one was present in opposition of the request.

Commissioner Deloach made a motion to approve the request with the following Planning Board and Staff recommendations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Jones seconded the motion. The motion carried unanimously.

**Andrew Landrum – Second Reading (06):** Consideration to approve the Second Reading of an application by Andrew Landrum to rezone 4.01 acres out of 9.70 acres located at 147 Ardmore Oaky Road from AR- to AR-2 Map# 263 Parcel# 12 in the Third District

Commissioner Deloach made a motion to approve the Second Reading. Commissioner Jones seconded the motion. The motion carried unanimously.

**Benjamin Smith – Public Hearing (07):** The Planning Board recommends approving an application by Benjamin Smith to rezone 1 acre out of 7.80 acres located at 716 Floyd Avenue from AR-1 to AR-2 Map# 296 Parcel# 27 in the Third District

County Clerk Johnson explained the applicant would like to subdivide one acre for a home site. Staff and Planning Board recommend approval.

Commissioner Deloach made a motion to approve the request with the following Planning Board and Staff recommendations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Vice Chairman Loper seconded the motion. The motion carried unanimously.

**Benjamin Smith – Second Reading (08):** Consideration to approve the Second Reading of an application by Benjamin Smith to rezone 1 acre out of 7.80 acres located at 716 Floyd Avenue from AR-1 to AR-2 Map# 296 Parcel# 27 in the Third District

Commissioner Deloach made a motion to approve the Second Reading. Commissioner Floyd seconded the motion. The motion carried unanimously.

**Shannon Williams – Public Hearing (09):** The Planning Board recommends approving an application by Shannon Williams for a Variance to allow for the use of a



camper as a temporary dwelling during the construction of their home located at 165 Hurley Smart Road Map# 381 Parcel# 23A in the Third District

County Clerk Johnson explained the applicant request approval to be allowed to dwell in a camper during the construction of their home. Staff recommended approval for a six (6) month period, however, the Planning Board approved for a twelve (12) month period.

No one was present in favor or against the request.

Commissioner Deloach made a motion to approve the request with the following Planning Board recommendations:

1. The RV shall be permitted for a period of 12 months.

Commissioner Jones seconded the motion. The motion carried unanimously.

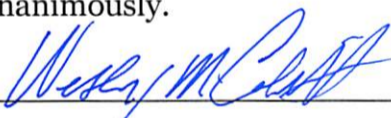
**Shannon Williams – Second Reading (10):** Consideration to approve the Second Reading of an application by Shannon Williams for a Variance to allow for the use of a camper as a temporary dwelling during the construction of their home located at 165 Hurley Smart Road Map# 381 Parcel# 23A in the Third District.


Commissioner Deloach made a motion to approve to approve the Second Reading.

Commissioner Jones seconded the motion. The motion carried unanimously.

**XV - ADJOURNMENT**

There being no further business, at 7:15 pm, Commissioner Deloach made a motion to adjourn the meeting. Commissioner Kieffer seconded the motion. The motion carried unanimously.

  
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Wesley M. Corbitt, Chairman

  
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Stephanie D. Johnson, County Clerk