

EFFINGHAM COUNTY
BOARD OF COMMISSIONERS MEETING
March 6, 2018

The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt – Chairman, Mr. Forrest Floyd, Mrs. Vera Jones, Mr. Jamie Deloach, Mr. Reginald Loper - Vice-Chairman and Mr. Phil Kieffer met in regular meeting 5:00 pm on Tuesday, March 6, 2018 in the Commissioners Meeting Room at the Effingham County Administrative Complex.

PERSONS ATTENDING THE MEETING

Mr. Steve Davis – County Administrator, Mr. Edward Newberry - County Attorney, Mrs. Stephanie Johnson – County Clerk, Mrs. Fiona Charleton – Purchasing Agent, Mrs. Vicki Dunn – HR Director, Mr. Thomas Kilmartin-Finance Director, Mr. R.C. Barenchik – Zoning Administrator, Mr. Clarence Morgan – Recreation Director, Mr. Clint Hodges – Fire/EMA Director, Mrs. Wanda McDuffie – EMS Director, Mr. Seth Zeigler – Turf Management Specialist, Mr. Scott Lewis- Magistrate Judge, Ms. Kristen Achtziger - EOM Operations, Mr. Tony Chiariello, Mr. Jack Garvin, Ms. Kathy Morgan and Miss Mallory Morgan

I - CALL TO ORDER

Chairman Corbitt called the meeting to order at 5:03 pm

II - INVOCATION

Commissioner Deloach gave the invocation.

III - PLEDGE TO THE AMERICAN FLAG

Miss Mallory Morgan, a 12th grade student at SEHS and active 4-H member led the Pledge of Allegiance.

IV - AGENDA APPROVAL

County Clerk Johnson explained Consent Agenda item# 2 needs to be removed from the agenda as it was approved by the Board at the February 20, 2018 meeting. It's inclusion on this agenda was in error.

Vice Chairman Loper made a motion to approve the agenda with the removal of Consent Agenda item# 2. Commissioner Deloach seconded the motion. The motion carried unanimously.

V – MINUTES

Chairman Corbitt explained he and the Clerk have spoken about one minor correction; otherwise the minutes are an accurate account of the business conducted.

Commissioner Kieffer made a motion to approve the minutes of the February 20, 2018 Commission meeting with the necessary correction. Commissioner Deloach seconded the motion. The motion carried unanimously.

VI - PUBLIC COMMENTS

Chairman Corbitt stated public comment should be limited to agenda items only.

VII - CORRESPONDENCE

Chairman Corbitt explained all correspondence and documents from the meeting are located in the Clerk's office and on the Board of Commissioner's website.

VIII – CONSENT AGENDA

Commissioner Deloach made a motion to approve the following Consent Agenda items: (1) to renew a Mutual Aid Agreement with the American Society for the Prevention of Cruelty to Animals. Vice Chairperson Loper seconded the motion. The motion carried unanimously.

IX – OLD BUSINESS

CONSIDERATION TO APPROVE A RESOLUTION AND SERVICES AGREEMENT AUTHORIZING, APPROVING AND DIRECTING THE EMPLOYMENT OF CERTAIN LAW FIRM TO REPRESENT EFFINGHAM COUNTY IN POTENTIAL LITIGATION AGAINST CONTRIBUTORS OF OPIOID ADDICTION CRISIS (01):

Vice Chairperson Loper stated his reservations about getting involved with the lawsuit.

County Attorney Newberry advised there are a number of these suits across the nation. Additionally, there is understanding of the board's hesitance to participate.

Chairman Corbitt and Commissioner Jones expressed not being in favor of moving forward.

Commissioner Jones made a motion to deny the request at this time. Vice Chairman Loper seconded the motion. The motion carried unanimously.

X- NEW BUSINESS

CONSIDERATION TO APPROVE A CONTRACT FOR THE EXTRACTION OF TIMBER FOR THE 2018 DIGEST AND TESTIMONY IN APPEAL AND COURT MATTERS (01):

Vice Chairperson Loper recused himself from voting on this item.

Tax Appraiser Bevill explained this contract is with a Certified Forester to extract timber for 2017 timber sales to determine the raw land value.

Effingham County Board of Tax Assessors sent a Request For Proposal to eight registered foresters located in Effingham County. Two proposals were submitted. The Board awarded the bid to Alan Zeigler at a Special Called Meeting on January 24, 2018. The work will be complete by March 15 and will be used to value land on the 2018 digest.

There was as discussion between Staff and the Board regarding processes and procedures.

Commissioner Deloach made a motion to approve the contract with Alan Zeigler, Registered Forester for the extraction of timber for the 2018 digest and testimony in appeal

and court matters. Commissioner Jones seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO ACCEPT A GRANT AWARD FROM THE GEORGIA TRAUMA COMMISSION (02):

Vice Chairman Loper returned.

EMS Director McDuffie explained the Georgia Trauma Care Network Commission has provided funding over the past couple of years for the purchase of trauma related equipment for 911 zoned ambulance providers. The total amount of funds to be awarded this year statewide is \$1,376,000. A list of acceptable equipment to choose from is provided by the network commission. The grant amount for Effingham County is \$5371.91.

Vice Chairman Loper made a motion to approve the request for the funds of \$5,371.91. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AWARD A CONTRACT AND ISSUE A NOTICE TO PROCEED TO HES ENVIRONMENTAL INC. FOR ABERCORN CREEK AND STEEL BRIDGE BOAT LANDING IMPROVEMENTS (03):

Purchasing Agent Charleton explained requests were received to construct and install push slab extensions for the existing boat ramps at Abercorn Creek and Steel Bridge. Request for quotes were issued and advertised, four (4) bids were received with HES Environmental Inc. being the low bidder with a price of \$94,654.00. As there was a noticeable difference in the bid amounts, staff met with HES Environmental Inc. to confirm the scope of work and the bid specifications. The County attorney has reviewed and approved the contract with HES Environmental Inc.

Commissioner Kieffer made a motion to approve the contract with HES Environmental Inc. for Abercorn Creek and Steel Bridge Boat Landing Improvements for the amount of \$94,654.00 and issue a Notice to Proceed. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AWARD A CONTRACT AND ISSUE A NOTICE TO PROCEED TO GRIFFIN CONTRACT INC. FOR RAILROAD CROSSING IMPROVEMENTS (04):

Purchasing Agent Charleton explained requests were received to resurface an estimated 500 linear feet (LF) of roadways of various widths adjacent to the Norfolk Southern Railroad. Request for quotes were issued and advertised, one (1) bid was received from Griffin Contracting, Inc. in the amount of \$441,916.25.

Griffin Contracting Inc. responded in accordance with the Invitation to Bid and provided the required bid bond. The County attorney has reviewed and approved the contract with Griffin Contracting Inc. Funding is available through SPLOST.

Vice Chairman Loper made a motion to approve the contract with Griffin Contracting Inc., for Railroad Crossing Improvements and issue a Notice to Proceed for the amount of

\$441,916.25. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE BUDGET CALENDAR FOR FY 2018-2019 (05):

Finance Director Kilmartin explained we are required by state law to adopt an annual budget calendar. The budget calendar outlines stages to aid in approving the budget before the end of the fiscal year.

Commissioner Jones made a motion to approve the budget calendar as submitted. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION OF SURPLUS (06):

Purchasing Agent Charleton explained from time to time the County has broken, unused, damaged or extra inventory. In order for the county to properly dispose of these items they must be declared surplus in accordance with O.C.G.A § 36-9-2. This resolution consists of various items which are inoperable or no longer used.

Vice Chairman Loper made a motion to approve the Resolution. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH THE CITY OF GUYTON FOR PROBATION SERVICES (07):

Purchasing Agent Charleton explained the County has received a new agreement with the City of Guyton for probation services which will commence on the date signed for a term of five (5) years. Providing probation supervision to the Cities saves them from having to contract with a private provider or staff and manage a separate office to handle probationers.

Service agreements are required by the Georgia Department of Community supervision's Misdemeanor Probation Oversight unit. The agreement can be cancelled with 30 days written notice by either party. The Court may cancel the agreement immediately for cause. The agreement has been reviewed and approved by the County Attorney. No funding is required.

Commissioner Floyd made a motion to approve and execute the new agreement with the City of Guyton for Probation Services. Commissioner Jones seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH THE CITY OF SPRINGFIELD FOR PROBATION SERVICES (08):

Chairman Corbitt confirmed with Purchasing Agent Charleton that each of the following probation services agreements is exactly the same. Therefore, there is no need for further discussion.

Vice Chairman Loper made a motion to approve and execute the new agreement with the City of Springfield for Probation Services. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH STATE COURT OF EFFINGHAM COUNTY FOR PROBATION SERVICES (09):

There was no additional discussion.

Commissioner Kieffer made a motion to approve the new agreement with the State Court of Effingham County for Probation Services. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AN AGREEMENT WITH SUPERIOR COURT OF EFFINGHAM COUNTY FOR PROBATION SERVICES (10):

There was no additional discussion.

Commissioner Floyd made a motion to approve the new agreement with the Superior Court of Effingham County for Probation Services. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO APPOINT A MEMBER TO THE TAX ASSESSOR BOARD (11):

County Clerk Johnson explained the term for Mr. Loyd Trimm is set to expire at the end of the month. Staff understands Mr. Trimm does not wish to be reappointed to the Board. Two (2) member profile applications have been provided: Janis Bevill and Quent Mikeal.

Commissioner Floyd made a motion to approve to appoint Quent Mikeal to the Tax Assessor Board. Vice Chairman Loper seconded the motion. The motion carried unanimously.

XI – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS

County Administrator Davis discussed the following:

- Winter Storm – Ash Road damage report – phase 2 list is being developed; equipment has arrived (images were shared on the progress)
- Atlas Update –
 - Ecology Testing done last week – 3 bores, 100 feet each
 - Waiting on results
 - Hydrology testing pending ecology testing
 - EPD Meeting tomorrow March 7th
- Old River Rd – Meeting with GDOT State Planner tomorrow to discuss funding
- Coastal Region MPO – TIP Amendment moving up the construction of I-95 and I-16 project and increasing the budget allowance
- Sports Complex Dirt Pile – removed by GDOT, no charge
- Food Services – Summit to start this week
- Sports complex
 - Batting cage - construction has begun and foundation is complete
 - Josh Reddick Stadium – (images were shared on the progress)
- Budget Calendar Set

- McCall Rd Widening – design submitted by OmniTrax
- Fire Awards – Banquet
- City of Rincon Joint Meeting
- Service Delivery Agreements – reviewing agreements and area boundaries
 - Georgia Department of Community Affairs will be hosting joint meeting here March 22 to discuss new requirements and processes for County and City leadership staff.

County Clerk Johnson discussed the following:

- **Animal Control Monthly Report**
A report for January/February 2018 and a 2017 yearly report
- **Social Media Policy**
Staff is working on social media policy for the County. A draft will be presented during committee reports at the March 20th meeting
- **ACCG Conference**
Mark your calendars for the annual ACCG Conference; all who have expressed attendance have been registered for classes

Zoning Administrator discussed the following:

- **High Rise Zoning District**
To remove all height restrictions within the current ordinance and create an overlay district to allow for structures without height limitations

Tom Kilmartin discussed the following:

- **Finance Department Update**
 - General Fund Budget is on track at 67 percent thru the fiscal year; our cash position is stable
 - Department head meeting conducted to discuss budgetary needs
 - 2017 audit completed
 - Pcard processing
 - Positive pay payments
 - ACH payment process
 - Reimbursed (810) homeowners for deposits
 - Working with Building department to settle bond performance funds
 - Providing Department Heads with financial management software access

Commissioner Kieffer discussed the following:

- **DRT Monitoring**
Asked Staff to continue monitoring the activity at this sight

XII – EXECUTIVE SESSION

No executive session was held.

XIII - EXECUTIVE SESSION MINUTES

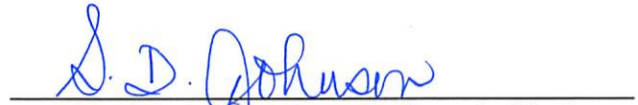
Executive session was not held at the previous meeting, no minutes to be approved.

XV - ADJOURNMENT

There being no further business, at 6:21 pm, Vice Chairman Loper made a motion to adjourn the meeting. Commissioner Jones seconded the motion. The motion carried unanimously.



Reginald S. Loper, Vice Chairman



Stephanie D. Johnson, County Clerk